



# City of Winston-Salem

101 North Main Street  
Winston-Salem, NC 27101

## Summary

### Finance Committee

*Council Member Robert C. Clark, Chair*  
*Council Member Denise D. Adams, Vice Chair*  
*Council Member Vivian H. Burke*  
*Council Member Jeff MacIntosh*

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Monday, June 12, 2017

4:30 PM

Room 239, City Hall

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#### CALL TO ORDER

**Present:** 4 - Council Member Clark, Chair, Council Member Adams, Co-Chair, Council Member Burke, and Council Member MacIntosh

**Absent:** 0

**Others Present:** Mayor Allen Joines, Council Member Besse, Council Member Larson, Council Member Montgomery and Council Member Taylor (arrived at 5:42 p.m.)

Chair Clark called the meeting to order and stated, without objection, the Committee would first consider the Consent Agenda. Item C-2 was pulled by Council Member MacIntosh. Items C-5, C-7 and C-8 were pulled by Council Member Larson. Item C-10 was pulled by Council Member Burke. No other items were pulled.

#### G GENERAL AGENDA

- G-1.**     [17-376](#)     Public Hearing on Resolution Approving Modification to a Previously Approved Economic Development Loan to Winston-Salem Business, Inc. (WSBI) for Construction of a Speculative Building. (Southeast Ward) (Recommended by Finance Committee.)

**Attachments:**   [Modifications to Previously Approved Spec Building Loan - CARF](#)  
[Modifications to Previously Approved Spec Building Loan - Resolution](#)  
[Modifications to Previously Approved Spec Building Loan - Map](#)

**Mr. Derwick Paige, Assistant City Manager gave the staff report on this item.**

**Mr. Bob Leak, Winston-Salem Business Inc., 1080 West 4th Street, stated the Union Cross Industrial Center (UCIC) is still available for any new interested projects.**

**Council Member Burke: Motion for approval.**

**Council Member Adams: Second.**

**Motion carried unanimously.**

- G-2.**     [17-407](#)     Public Hearing on Resolution Approving Financial Assistance to HPFABRICS, Inc. (Recommended by Finance Committee.)

**Attachments:**   [HPFABRICS, Inc. - CARF](#)  
                         [HPFABRICS, Inc. - Resolution](#)

Mr. Paige gave the staff presentation on this item.

Mayor Joines stated this project pays for itself, noting the company will be paying property taxes for a period of seven years.

Council Member Adams: Motion for approval.

Council Member MacIntosh: Second.

Motion carried unanimously.

- G-3.**     [17-336](#)     Resolution Awarding Contract for Street Sweeping Services - Sweeping Corporation of America, Inc.- \$340,935.60 (Estimated Amount.) (Finance Committee forwarded this item with three in favor and one abstaining.)

**Attachments:**   [CARF - Street Sweeping Services - Sweeping Corp - 6-19-17](#)  
                         [RE - Street Sweeping Service - Sweeping Corp - 5-15-17](#)  
                         [Exhibit A - Street Sweeping Services Specification 5-15-17](#)  
                         [Exhibit B- Street Sweeping Services 5-15-17](#)

Mr. Jerry Bates, Director of Purchasing Department gave the staff report on this item.

Council Member Adams requested the Council Members be informed when their Wards are going to be swept.

Council Member MacIntosh requested staff come up with strategies to attract more bidders for the City contracts.

Council Member MacIntosh also suggested staff implement efforts to emphasize areas under-served because bicylcists travel these areas heavily.

Chair Clark requested staff test the numbers to see what it cost to sweep the streets more often, including the cost of paying staff to perform the services.

Council Member Adams: Motion for approval.

Council Member MacIntosh: Second.

The motion carried by the following vote: Chair Clark, Council Member Adams and MacIntosh in favor; Council Member Burke abstained.

**G-4.**     [17-463](#)     Review of Proposed Fiscal Year 2017-2018 Budget.

**Attachments:**   [June 12 2017 Workshop Agenda](#)

[Proposed Options for Changes to FY 2017-18 Budget](#)

[Budget Response Package for Council](#)

- Chair Clark requested information concerning the reasons why the City has a contingency fund for the SOAR program.
- Council Member Burke requested background information be provided on agencies that request funding.
- Council Member MacIntosh asked how the fund balance and the general fund was built in each year.
- Council Member MacIntosh asked how the \$646,000 was used to pay employees.
- Council Member Adams suggested a pilot program be started to identify the heaviest streets needing to be consistently swept and cleaned.
- Council Member Adams asked what makes riders eligible to receive the seed funding for Honorable Youth program.
- Council Member Adams asked about what the costs are for bus passes.
- Council Member Burke asked how was the choice made to defund the 12 police officer positions.
- Chair Clark asked what the revenue neutral tax rate is. And, what the average rate of increase is on the tax rate.
- Council Member Adams asked how many bus passes are being utilized currently to ride Trans-AID or the fixed routes.
- Council Member Montgomery suggested the military incentive be used as an additional recruiting tool and to use as a bonus to new employees.
- Council Member Besse proposed that the Finance Committee include in its recommended budget a \$0.50 Trans-AID fare increase and elimination of the free fare discount as staff has proposed.

**C CONSENT AGENDA****Approval of the Consent Agenda**

Council Member Adams made a motion to approve the balance of the Consent Agenda. The motion was duly seconded by Council Member MacIntosh and carried unanimously.

- C-1.**     [17-452](#)     Resolution Approving the Fiscal Year 2018 Housing and Community Development Program and Authorizing Submission of the 2017-2018 Annual Plan to the U.S. Department Of Housing and Urban Development. (Recommended by Finance Committee. Community Development/Housing/General Government Committee forward this item to Council with two in favor and one excused.)

**Attachments:**   [Consolidated Plan FY18 CARF](#)  
                         [Consolidated Plan FY18 RES](#)  
                         [Consolidated Plan FY18 Exhibit](#)  
                         [Consolidated Plan FY18 - Subgrantee Recommendations](#)  
                         [CDBG-HOME-HFF](#)  
                         [Consolidated Plan FY18 - Subgrantee Recommendations ESG](#)

**Approved by Consent Vote.**

- C-2.**     [17-398](#)     Information Regarding Proposed City of Winston-Salem Opportunity Loan Program.

**Attachments:**   [Memo - Contract-Based Lending Program](#)  
                         [Contract-Based Lending Program Overview](#)

**This item pulled by Council Member MacIntosh.**

**Mr. Evan Raleigh, Director of Business Inclusion Department, gave the staff presentation on this item.**

**Mayor Joines requested staff seek an assignment of the City's contracts from all applicants, in terms of collateralizing.**

**Council Member Burke requested staff provide periodic progress reports on the projects.**

**Chair Clark asked if there will be a limit on how many times a business may be able to apply for these loans.**

**Council Member Burke asked how long has the City been working with small businesses and what types of loans were granted in the past.**

- C-3.**     [17-462](#)     Resolution Authorizing Submission of Continuum of Care Homeless Grant Application, Acceptance of Grant Funds, and Execution of Agreements. (Recommended by Finance Committee. Community Development/Housing/General Government Committee forwarded this item to Council with two in favor and one excused.)

**Attachments:**   [Continuum of Care Homeless Assistance Grants FFY 2017 - CARF](#)  
[Continuum of Care Homeless Assistance Grants FFY 2017 - Resolution](#)  
[Continuum of Care Grants FFY2017--Exhibit A](#)  
[Continuum of Care Members 2017-Exhibit B](#)  
[Memo - HUD Continuum of Care Grants](#)

**Approved by Consent Vote.**

- C-4.**     [17-499](#)     Resolution Approving Modifications to the Revitalizing Urban Commercial Areas (RUCA) Program Guidelines. (Recommended by Finance Committee.)

**Attachments:**   [CARF - RUCA Program Guideline Revisions](#)  
[Resolution - RUCA Program Guideline Revisions](#)  
[Revitalizing Urban Commercial Areas 6.6.17](#)  
[Memo - RUCA Program Overview](#)  
[RUCA Project Improvement Examples](#)

**Approved by Consent Vote.**

- C-5.**     [17-447](#)     Resolution Authorizing the City Manager to Enter into an Agreement with AECOM to Provide Bicycle Master Planning Services. (Recommended by Finance Committee.)

**Attachments:**   [Bicycle Planning Study Scope and Schedule](#)  
                         [BikePlanJune2017 - CARF](#)  
                         [BikePlanJune2017- Resolution](#)

This item pulled by Council Member Larson.

Mr. Turner gave the staff report on this item.

Ms. Carrie Barr, AECOM representative, 214 Beverly Place, Greensboro, spoke on behalf of the company and thanked the Committee for the consideration of approving this business venture.

In response to Council Member MacIntosh, Ms. Barr stated there are two phases to this bicycle project report and Phase 1 of the report will be released at the end of 2017.

Council Member MacIntosh: Motion for approval.

Council Member Adams: Second.

Motion carried unanimously.

- C-6.**     [17-386](#)     Resolution Authorizing the City Manager to Purchase Property, Boiler/Machinery and Employee Theft Insurance - \$348,495. (Recommended by Finance Committee.)

**Attachments:**   [2017 June 19 Property Insurance CARF](#)  
                         [2017 June 19 Property Insurance Resolution](#)

Approved by Consent Vote.

- C-7.**     [17-438](#)     Resolution Authorizing an Agreement with SKA Consulting Engineers, Inc. for Professional Architectural Services for Corpening Plaza Renovations (South Ward) - \$135,100. (Recommended by Finance Committee.)

**Attachments:**   [SKA Consulting Engineers Inc - CARF](#)  
[SKA Consulting Engineer Inc - Resolution](#)

This item pulled by Council Member Larson.

Mr. William Royston, Director of Recreation and Parks Department, gave the staff presentation on this item.

In response to Council Member Larson, Mr. Royston stated SKA Consulting Engineers, Inc. were the original designers of the fountain at Corpening Plaza. There were a number of safety related issues present during the inspection and this is the reason for the renovation.

Council Member Adams: Motion for approval.

Council Member MacIntosh: Second.

Motion carried unanimously.

- C-8.**     [17-440](#)     Resolution Authorizing a Change Order to Smith Gardner in the amount of \$84,230.46 for work on the Bowman Gray Stadium Methane Gas Remediation Project (East Ward). (Recommended by Finance Committee.)

**Attachments:**   [CARF Smith Gardner CO request.doc](#)  
[Res Smith Gardner Co request.doc](#)

This item pulled by Council Member Larson.

Mr. Keith Huff, Director of Stormwater Department, gave the staff report on this item.

In response to Council Member Larson, Mr. Huff stated this is a change order for \$84,230.46, which would bring the total contract value with Smith Gardner to \$308,139.74.

Council Member Adams: Motion for approval.

Council Member MacIntosh: Second.

Motion carried unanimously.

- C-9.**     [17-448](#)     Resolution Authorizing a Change Order to BAR Construction Company, Inc. in the amount of \$12,000 for the Construction of Jamison Park. (West Ward) (Recommended by Finance Committee.)

**Attachments:**   [Bar Construction - Jamison Park - Change Order-CARF](#)  
[Bar Construction - Jamison Park - Change Order-RESOLUTION](#)

**Approved by Consent Vote.**

- C-10.**     [17-450](#)     Resolution Authorizing a Change Order to Bar Construction Company, Inc. in the amount of \$190,000 for the Construction of Quarry Park Development (Southeast Ward). (Recommended by Finance Committee.)

Ordinance Amending the Project Budget Ordinance for the City of Winston-Salem, North Carolina for the Fiscal Year 2016-2017.

**Attachments:**   [Memo Regarding Uses of Capital Contingency](#)  
[Bar Construction Quarry Park Development Change Order-CARF](#)  
[Bar Construction Quarry Park Development Change Order-RESOLUTION](#)  
[Quarry Park Change Order - PBO](#)

**This item pulled by Council Member Burke.**

**Mr. Turner gave the presentation on this item.**

**Council Member Adams asked what the change order amounts are with bond projects.**

**Council Member Adams: Motion for approval.**

**Council Member MacIntosh: Second.**

**Motion carried unanimously.**

- C-11.**     [17-457](#)     Resolution Authorizing Funding to Positive Wellness Alliance for Supportive Housing Services for Persons with HIV/AIDS - \$35,100. (Recommended by Finance Committee.)

**Attachments:**   [Positive Wellness Alliance CARF](#)  
[Positive Wellness Alliance RES.docx](#)

**Approved by Consent Vote.**



- C-12.**    [17-495](#)            Resolution Approving Modifications to a Previously Approved Downtown Redevelopment Project with Grubb Properties. (Recommended by Finance Committee.)

**Attachments:**    [GMAC Modification - CARF](#)  
                          [GMAC Modification - Resolution](#)

**Approved by Consent Vote.**

- C-13.**    [17-458](#)            Resolution Authorizing Fee Simple Acquisition by the North Carolina Department of Transportation an Agency of the State of North Carolina Relating to the U.S. 421/Business 40 Pavement Reconstruction, Bridge Replacement, and Interchange Modification Project and Pursuant to N.C.G.S. 160A-274 (South Ward) (Recommended by Finance Committee.)

**Attachments:**    [Fee Simple Acquisition - NCDOT U.S. 421-Business 40 - CARF](#)  
                          [Fee Simple Acquisition - NCDOT U.S. 421-Business 40 - RESOLUTION](#)  
                          [Fee Simple Acquisition - NCDOT U.S. 421-Business 40 - EXHIBIT A](#)  
                          [Fee Simple Acquisition - NCDOT U.S. 421-Business 40 - EXHIBIT B](#)  
                          [Fee Simple Acquisition - NCDOT U.S. 421-Business 40 - MAP](#)

**Approved by Consent Vote.**

- C-14.**    [17-461](#)            Resolution Authorizing Submission of Emergency Solutions Grant Application, Acceptance of Grant Funds, and Execution of Subgrantee Agreements. (Recommended by Finance Committee.)

**Attachments:**    [State ESG Grants FY17--CARF](#)  
                          [State ESG Grants FY17--Resolution](#)  
                          [State ESG Grants FY17-- EXHIBIT A](#)

**Approved by Consent Vote.**

- C-15.**    [17-465](#)            Resolution Extending the Emergency Solutions Grant Agreement with the United Way of Forsyth County. (Recommended by Finance Committee.)

**Attachments:**    [United Way City ESG RRH Extension - CARF](#)  
                          [United Way City ESG RRH Extension - Res](#)

**Approved by Consent Vote.**

- C-16.**    [17-470](#)       Resolution Extending the HOME Tenant-Based Rental Assistance Agreement with the Housing Authority of the City of Winston-Salem and Adding Funds to the Agreement. (Recommended by Finance Committee.)

**Attachments:**   [HAWS TBRA Extension - CARF](#)  
                          [HAWS TBRA Extension - Res](#)

**Approved by Consent Vote.**

- C-17.**    [17-476](#)       Consideration of Amendments to the Fiscal Year 2016-17 Budget Ordinances for the City of Winston-Salem, North Carolina.

Ordinance Amending the Annual Appropriation and Tax Levy Ordinance for the City of Winston-Salem, North Carolina for the Fiscal Year 2016-2017

Ordinance Amending the Project Budget Ordinance for the City of Winston-Salem, North Carolina for the Fiscal Year 2016-2017 (Recommended by Finance Committee.)

**Attachments:**   [June 2017 Budget Amendment - CARF.doc](#)  
                          [June 2017 Budget Amendment - AATLO.docx](#)  
                          [June 2017 Budget Amendment - PBO.docx](#)

**Approved by Consent Vote.**

- C-18.**    [17-394](#)       Resolution Awarding a Purchase Order for Radio Consolettes - Motorola Solutions, Inc. - \$64,901.30. (Recommended by Finance Committee.)

**Attachments:**   [CARF - Radio Consolettes    6-19-17](#)  
                          [RE - Radio Consolettes    6-19-17](#)  
                          [Exhibit A - Workforce Demographics - Motorola Solutions Inc 6-19-17](#)

**Approved by Consent Vote.**

- C-19.**    [17-395](#)       Resolution Awarding Purchase Order for Police Armor Ballistic Vests - Lawmen's Distribution, LLC - \$32,565. (Recommended by Finance Committee.)

**Attachments:**   [CARF - Balistic Vests        6-19-17](#)  
                          [RE - Balistic Vests        6-19-17](#)  
                          [Exhibit A - Workforce Demographics - Lawmens    6-19-17](#)

**Approved by Consent Vote.**

- C-20.**    [17-399](#)            Resolution Awarding Purchase Orders for Certain Sole Source Vendors - Various Vendors - \$1,244,500 (Estimated Amount) (Recommended by Finance Committee.)

**Attachments:**    [CARF - Award Purchase Orders for Sole Source Vendors    6-19-17](#)  
                         [RE - Award Purchase Orders for Sole Source Vendors    6-19-17](#)  
                         [Exhibit A - Sole Source Vendor list 6-19-17](#)

**Approved by Consent Vote.**

- C-21.**    [17-400](#)            Resolution Awarding Purchase Orders for Auto and Truck Tires - Goodyear Tire & Rubber Company - \$90,000 (Estimated Amount), Parrish Tire Company, Inc. - \$198,000 (Estimated Amount), Mock Tire & Automotive, Inc. - \$112,000 (Estimated Amount), and Snider Tire Company - \$196,000 (Estimated Amount) (Recommended by Finance Committee.)

**Attachments:**    [CARF - vehicle tires    6-19-17](#)  
                         [RE - vehicle tires    6-19-17](#)

**Approved by Consent Vote.**

- C-22.**    [17-402](#)            Resolution Awarding Purchase Orders for Various Parts and Services - Various Vendors - \$1,478,000 (Estimated Amount) (Recommended by Finance Committee.)

**Attachments:**    [CARF - Award Purchase Orders for Various Parts and Services    6-19-17](#)  
                         [RE - Award Purchase Orders for Various Parts and Services    6-19-17](#)  
                         [Exhibit A - Blanket order Vendor list 6-19-17](#)

**Approved by Consent Vote.**

- C-23.**    [17-449](#)            Resolution Awarding Purchase Order for Emergency Communications Consoles - Russ Bassett Corporation - \$191,058.60. (Recommended by Finance Committee.)

**Attachments:**    [CARF- Emergency Communications Consoles.    6-19-17](#)  
                         [RE - Emergency Communications Consoles.    6-19-17](#)  
                         [Exhibit A - bid list Workforce Demographics - Russ Bassett Corporation 6-19-17](#)

**Approved by Consent Vote.**

- C-24.**    [17-479](#)            Resolution Awarding a Purchase Order for the Purchase and Installation of a Truck Mounted Closed Circuit Camera System - Public Works Equipment and Supply, Inc. - \$130,231.21. (Recommended by Finance Committee.)

**Attachments:**    [CARF - Public Works - Camera Truck Body Stormwater    06-19-17](#)  
[RE - Public Works - Camera Truck Body Stormwater    06-19-17](#)  
[Exhibit A 6-19-17](#)  
[Exhibit B - Workforce Demographics Chart - Public Works Equipment and Supply](#)

**Approved by Consent Vote.**

- C-25.**    [17-475](#)            Resolution Awarding a Consulting Contract For a Housing Study and Needs Assessment - Enterprise Community Partners, Inc.- \$136,633.

Ordinance Amending the Project Budget Ordinance for the City of Winston-Salem, North Carolina for the Fiscal Year 2016-2017.  
(Recommended by Finance and Community Development/Housing/General Housing Committees.)

**Attachments:**    [Housing Study CARF](#)  
[Housing Study Res](#)  
[Housing Study - PBO](#)  
[Ad - Housing Needs and Assessment Study Jerry Bates 3-8-17](#)  
[Addendum 1 - Housing Needs and Assessment Study \(Q&A\) Jerry Bates 3-24-17](#)  
[Memo - Housing Needs Study](#)

**Approved by Consent Vote.**

- C-26.**    [17-414](#)            Resolution Approving Contract with Onepath for Network Managed Support Services - \$411, 057.68. (Recommended by Finance Committee.)

**Attachments:**    [CARF Infrastructure MSP June 2017](#)  
[Resolution Infrastructure MSP June 2017](#)  
[OnePath Network Managed Services CARF - Exhibit B](#)  
[OnePath Network Managed Services CARF - Exhibit A](#)

**Approved by Consent Vote.**

- C-27.**    [17-397](#)            Resolution Awarding Contract for CRS2L Asphalt Emulsion Cement - Asphalt Emulsion Industries, LLC - Estimated Amount of \$207,200 over two years. (Recommended by Finance Committee.)

**Attachments:**   [CARF - Asphalt Emulsion   6-19-17](#)  
                          [RE - Asphalt Emulsion   6-19-17](#)  
                          [Exhibit A - Asphalt Emulsion Bid List-demographics   6-19-17](#)

**Approved by Consent Vote.**

- C-28.**    [17-481](#)            Resolution Awarding Contract for Sidewalk Construction along Hollyrood Street. (South Ward) Triangle Grading & Paving, Inc. - \$199,000 (Estimated Amount) (Recommended by Finance Committee.)

**Attachments:**   [CARF - Hollyrood St sidewalk   6-19-17](#)  
                          [RE - Hollyrood St sidewalk   6-19-17](#)  
                          [Exhibit A - Bid list and demographics - sidewalk construction](#)  
                          [Hollyrood St   6-19-17](#)

**Approved by Consent Vote.**

- C-29.**    [17-482](#)            Resolution Awarding Contract for First Street Bridge Deck Overlay. (Northwest Ward) - Cleco Construction Corporation - \$224,690. (Recommended by Finance Committee.)

**Attachments:**   [CARF - First Street Bridge Deck Overlay   6-19-17](#)  
                          [RE - First Street Bridge Deck Overlay   6-19-17](#)  
                          [Exhibit A - bid list - First St Bridge Deck Overlay](#)

**Approved by Consent Vote.**

- C-30.**    [17-460](#)            Resolution Authorizing the Sale of a Certain City-owned Vacant Lot at 418 West Clemmons Road Under the Upset Bid Procedure (N.C.G.S. 160A-269) (Southeast Ward) - \$3,500. (Recommended by Finance Committee.)

**Attachments:**   [Property Disposition - Upset Bid Vacant Lot 418 West Clemmons Road - CARF](#)  
                          [Property Disposition - Upset Bid Vacant Lot 418 West Clemmons Road - RESOLUTION](#)  
                          [Property Disposition - Upset Bid Vacant Lot 418 West Clemmons Road - MAP](#)

**Approved by Consent Vote.**

- C-31.**    [17-459](#)            Resolution Authorizing the Sale of Certain City-owned Property at 4900 Rumley Circle Under the Upset Bid Procedure (N.C.G.S. 160A-269) (North Ward) - \$65,000. (Recommended by Finance Committee.)

**Attachments:**   [Property Disposition - Upset Bid - 4900 Rumley Circle - CARE](#)  
[Property Disposition - Upset Bid - 4900 Rumley Circle -](#)  
[RESOLUTION](#)  
[Property Disposition - Upset Bid - 4900 Rumley Circle - MAP](#)

**Approved by Consent Vote.**

- C-32.**    [17-505](#)            Approval of Finance Committee Summary of Minutes - May 8, 2017.

**Attachments:**   [Finance Committee Minutes 5082017](#)

**Approved by Consent Vote.**

## **ADJOURNMENT**

**6:16 p.m.**