## **City Council – Action Request Form**

**Date:** August 9, 2021

**To:** Mayor, Mayor Pro Tempore, and Members of the City Council

Damon Dequenne, Assistant City Manager

From: Catrina Thompson, Chief of Police

Jerry Bates, Purchasing Director

## **Council Action Requested:**

Resolution Awarding Purchase Order for Laptop Computers

**Strategic Focus Area:** Service Excellence

Strategic Objective: Ensure Service Delivery Efficiency and Effectiveness

**Strategic Plan Action Item:** No

Key Work Item: No



## **Summary of Information**:

The City of Winston-Salem Police Department (WSPD) received quotations for the purchase of 122 Dell Latitude 5420 rugged laptop computers to replace outdated units used in patrol vehicles. Currently, 347 laptops are over five years old with 251 laptops running Windows 7 which creates problems with operating system upgrades. Dell Latitude 5420 computer laptops are the recommended replacement for patrol vehicles based upon standardization and compatibility to existing mounting equipment in vehicles and camera and GPS configurations.

After receiving bids, the State of North Carolina awarded term contract 204-A to Dell Marketing L.P. for laptop computers. The state contract total price for all equipment requested is \$259,369.56; however, by taking advantage of this bulk purchase, WSPD staff was able to purchase 122 Dell Latitude 5420 rugged laptop computers through the North Carolina Dell Marketing representative per quotations #300093780221.1 and #3000093590787.1 for the total cost of \$249,734.

It is recommended that a purchase order for 122 Dell Latitude 5420 rugged laptop computers per quotations #300093780221.1 and #3000093590787.1 be awarded to Dell Marketing L.P. in the total amount of \$249,734. This recommendation is based upon provisions of N.C.G.S. 143-129(e)(6) which provides that formal bid requirements do not apply to purchases of apparatus, supplies, materials, or equipment when standardization or compatibility is the overriding consideration."

Committee Action:			
Committee	Finance 8/9/2021	Action	Approval
For	Unanimous	Against	
Remarks:		•	

The purchase of 80 Dell Latitude 5420 laptop computers in the amount of \$163,507.90 will be financed through the North Carolina Municipal Leasing Corporation. Funding for the lease payments is available in the General Fund FY 2021-22 budget. The purchase of an additional 42 replacement Dell Latitude 5420 laptop computers will be funded from the 2020 Coronavirus Emergency Supplemental Funding (CESF) Program in the amount of \$86,226.10.

MWBE comment: There are no known area minority or woman-owned companies that sell the Dell Latitude 5420 laptop computers and Dell Marketing L.P. was selected by the State of North Carolina as approved business for Dell Latitude 5420 laptop computers.

Workforce Demographics: See Exhibit A.