

City Council – Action Request Form

Date: January 13, 2020

To: Mayor, Mayor Pro Tempore, and Members of the City Council

From: Ben Rowe, Assistant City Manager;
Thomas Kureczka, Chief Information Officer

Council Action Requested:

Resolution Approving a Contract with Azteca Systems, LLC for Software Licenses and Maintenance and Support Services

Strategic Focus Area: Service Excellence

Strategic Objective: Ensure Service Delivery Efficiency and Effectiveness

Strategic Plan Action Item: No

Key Work Item: No



Summary of Information:

Software from Azteca Systems, LLC (Azteca) is used by City staff in several departments as the system of record and to support work order and asset management (AMS) operations and permitting and inspections (PLL) business processes. Both of the AMS and PLL solutions offer mobile capabilities for staff in the field, and the PLL component solution includes the on-line portal 'BuildIT' used by the public.

The Azteca platform was deployed in 2015 following City Council approval. In addition to continuation of the existing licenses, the vendor will provide software upgrades, security patches, and standard support services as needed.

Committee Action:

Committee	<u>Finance 1/13/2020</u>	Action	<u>Approval</u>
For	<u>Unanimous</u>	Against	<u></u>

Remarks:

The existing contract's initial term was January 1, 2015 through December 31, 2015, with City Council approval for four one-year renewals. The fifth and last year of the contract expired on December 31, 2019. The annual cost for each of the five years was \$155,640. Azteca has provided a temporary extension of the licenses and support services until a new contract is approved and executed.

The Information Systems Department requested a multi-year proposal from Azteca for the renewal of the licenses and services. Azteca provided a quote for a one-year period, with the option to renew annually for two additional years. Azteca typically offers multi-year contracts not to exceed three years. The City was able to obtain the original five-year contract due to requirements specified in the original Request for Proposals five years ago.

Azteca has agreed to maintain the annual cost of \$155,640 for each of the next three years, with a total cost for the licenses and services over three years at \$466,920. The following table shows the cost of the services for three years.

Year	Annual Cost
Year 1	\$155,640
Year 2	\$155,640
Year 3	\$155,640
Three-Year Total	\$466,920

The total cost of the first year of the contract is \$155,640. Funding is available in the approved Fiscal Year 2019-2020 Information Systems operating budget. Staff recommends that the City enter into an agreement with Aztec Systems, LLC for the purchase of the software licenses and maintenance and support services.

Exhibit A includes workforce demographics for Azteca Systems, LLC.