

City Council – Action Request Form

Date: June 10, 2019

To: Mayor, Mayor Pro Tempore, and Members of the City Council

From: William Royston, Recreation and Parks Director
Tasha Logan Ford, Assistant City Manager

Council Action Requested: Adoption of Resolution Awarding Contract with Aquatic Designs, Inc., for Long Creek Pool Improvements

Strategic Focus Area: Livable Neighborhoods

Strategic Objective: Expand Open Space and Recreational Facilities

Strategic Plan Action Item: No

Key Work Item: No



Summary of Information: After due advertisement, bids were received by City/County Purchasing Department at 4:00 p.m., Thursday, May 23, 2019, for the improvements at Long Creek Pool. The following bids were received:

	<u>City/State</u>	<u>Total Bid</u>
Aquatic Designs , Inc.	Climax, NC	\$210,000
Conner Construction Corp.	Cornelius, NC	240,000

The proposed scope of the work will include, but is not limited to: removal of existing filters, piping, valves from pump room; removal of concrete decking for installation of main drain piping; interior pool re-plastering; will require removing concrete decking, sandblasting, complete interior plaster finish within the pool; removal of existing waterline tile, lane tile and transition tiles; installation of main drain piping from pool to pump room; and other repairs as needed.

Committee Action:

Committee	<u>Finance 6/10/19</u>	Action	<u>Approval</u>
For	<u>Unanimous</u>	Against	<u></u>

Remarks:

Major criteria considered during the evaluation included, but were not limited to:

- **A. Price Value** – The total cost of providing all the required services as specified herein. Cost will be evaluated for budget constraints, method of costing, and comparisons of cost in relation to other competitive proposals received.
- **B. Location of Business** – Location of Business: (A) Presence in Winston-Salem: Proposer must have a physical office within the corporate limits Winston-Salem (a P.O. Box does not qualify). (B) Presence in North Carolina: In order to determine a proposer's presence or presence/location within the State of North Carolina, the proposer or at least one of the proposer's full-time employees must have a physical office location in North Carolina and the proposer must submit (under confidential cover) with his/her proposal, evidence that as the employer, the proposer has paid payroll taxes in North Carolina for at least one employee, (i.e. North Carolina Income Tax Withholding Form). Said employee(s) must work in an office physically located in North Carolina. If such office is within the employee's home, the proposer must also submit with his/her proposal evidence of a valid home occupation permit for said office, or evidence that said home office is not in violation of any zoning requirements in the event the applicable city does not require a home occupation permit. (C) Proposers located outside of North Carolina will have their business address verified from the NC Licensing Board for General Contractors database.
- **C. M/WBE Commitment** – Proposer's efforts to comply with all the terms and conditions of the City of Winston-Salem's Minority and Women Business Enterprise (M/WBE) Program through award of subcontracts to minority and women-owned business enterprises and utilization of minority and/or women-owned business enterprise suppliers to the fullest extent consistent within the efficient performance of this contract.
- **D. Qualifications and Experience** – Letter describing your firm and a statement of the firm's qualifications for performing the requested services. Resume of firm's manager(s) listing any pool certifications for pools/pool equipment. Proposers should submit all non-residential job references for contracts for pools over 150,000 gallons completed within the past ten (10) years and open for at least two (2) seasons, highlighting those with municipalities. List project name and location, owner's name and phone number. Photos are recommended on a flash drive.

Based upon the committee's assessment, it is recommended that the agreement be awarded to Aquatics Design, Inc. to complete the improvements for Long Creek Pool. This project is being funded by two-thirds bonds.

Exhibit A provides the combined scores of the evaluation panel for the proposal.

M/WBE comment: Please see Exhibit B for a complete list of businesses notified of this RFP opportunity. This RFP was posted on the City's and State's Purchasing websites, and staff from the Office of Business Inclusion and Advancement addressed inquiries from potential respondents about compliance with the City's M/WBE policy. Aquatic Designs, Inc. is not an M/WBE business.