



March 11, 2019

Mr. Robert E. Leak Jr.
President
Winston-Salem Business, Inc.
1080 W. 4th Street
Winston- Salem, NC 27101

Dear Bob,

Please let this letter serve as a formal request to the Outside County Utility Services Fund to receive up to \$300,000 in funds for the installation of water, sewer, storm water, and roads to a speculative Class A 125,000 square foot industrial building that we intend to develop and construct on Lot 19A in the Union Cross Business Park. Williams Development Group, a local developer based in Winston-Salem, intends to begin pre-construction as soon as possible, and expects to deliver the building by the end of 2019 or first quarter of 2020. We believe this building could provide between 150-200 new jobs to the area.

Best Regards,

A handwritten signature in blue ink that reads 'Stephen T. Williams Jr.' with a stylized flourish at the end.

Stephen T. Williams Jr.
Williams Development Group Managing Member