City Council – Action Request Form

Date: February 11, 2019

To:

The City Manager

From:

Damon C. Dequenne, Assistant City Manager S. Kirk Bjorling, Real Estate Administrator

Council Action Requested:

Consideration of a Resolution Authorizing a Lease Extension for a Portion of the Second Floor in the Winston Mutual Building for the Police Department's Crime Prevention Unit (East Ward)

Strategic Focus Area: Safe and Secure Community Strategic Objective: Expand Community Policing Strategic Plan Action Item: No Key Work Item: No



Summary of Information:

In May 2017, a two-year lease extension commenced for the Police Departments Crime Prevention Unit which is housed in a portion of the second floor of the historical Winston Mutual Building at 1225 East Fifth Street. It was determined at that time that there could be advantages to having the unit located within the community rather than in the Public Safety Building. The Winston Mutual Building is owned by Fifth Street Investments, LLC, 807 N. Trade Street Winston-Salem, NC 27101. The portion of the second floor which is leased contains approximately 1,500 square feet. It is proposed that the lease be extended for an additional two years with an option for one additional two-year term and that the lease rate will be \$12/sq. ft. or \$1,500/month, the same rate as the existing lease.

The attached resolution authorizes the execution of the lease as stated herein, and as approved by the City Attorney's Office.

Committee Action:			
Committee	Finance 2/11/19	Action	Approval
For	Unanimous	Against	
Remarks:			