City Council – Action Request Form

Date: January 14, 2018

To: The City Manager

From: Damon Dequenne, Assistant City Manager Toneq' McCullough, Director of Transportation

Council Action Requested:

Consideration of Items Related to the Burke Mill Road Corridor Study (South, Southwest Wards):

- a) Consideration of a Resolution Authorizing the City Manager to Enter into an Agreement with John Davenport Engineering, Inc. for Professional Engineering Services for the Burke Mill Road Corridor Study.
- b) Project Budget Ordinance Amendment to Appropriate Funds for Project Expenditures.

Strategic Focus Area: Quality Transportation **Strategic Objective:** No **Strategic Plan Action Item:** No **Key Work Item:** Yes



Summary of Information:

Residents on Burke Mill Road have stated that Burke Mill Road has become an alternative route to Hanes Mall Boulevard. Other expressed concerns include: speeding traffic, sight distance issues at curves, difficulty for vehicles exiting side roads, and rising concerns for something to be done to address the additional improvements due to the redevelopment at the west end of

Burke Mill which has increased traffic near Academy Sports. The purpose of this study is to conduct an analysis and to provide mitigation strategies which addresses problems found.

Committee A				
Committee	Finance 1/14/19	Action	Approval	
For	Unanimous	Against		
Remarks:				

In November 2018, the City of Winston–Salem solicited proposals from various professional engineering firms. A selection committee consisting of the Project Manager, Director of Transportation, Assistant Director of Transportation, Project Planner, and a Senior Civil Engineer evaluated the proposals based upon the following criteria:

- M/WBE Commitment
- Distance from Forsyth County
- Proposed Plan of Action
- Work Experience
- Understanding of Project
- Staff Availability

One proposal was submitted, from John Davenport Engineering, Inc., and accepted. John Davenport Engineering, Inc. submitted fees separately for each project. Staff negotiated the proposed fee of \$149,970.45 for the Burke Mill Road Corridor Study.

M/WBE comment: Notifications were sent to all local M/WBE and area HUB businesses on a weekly basis. The bid opportunity was advertised on the City and State of NC Purchasing websites. See Exhibit A and Exhibit B for a complete list of businesses notified of this bid as well as workforce demographics for the recommended vendor.