

## City Council – Action Request Form

**Date:** January 7, 2019

**To:** Mayor Allen Joines and Members of the City Council

**From:** The City Manager

**Council Action Requested:**

Consideration of City Council’s 2019 Meeting Schedule

**Strategic Focus Area:** Service Excellence

**Strategic Objective:** No

**Strategic Plan Action Item:** No

**Key Work Item:** No



**Summary of Information:**

Proposed changes for the City Council 2019 meeting schedule include the following:

February

A Special Meeting of the Winston-Salem City Council is requested as a strategic planning workshop on Monday, February 25. The meeting will be held from 9:00 am to 4:00 pm at The Benton, 301 West 5<sup>th</sup> Street.

March

The National League of Cities Congressional City Conference is scheduled for March 10-13 in Washington, D.C. This conference will conflict with the City Council’s regular meeting schedule, therefore, staff proposes the following schedule:

- Monday, March 4 – City Council Zoning Meeting (No Change)
- Monday/Tuesday, March 18/19 – Committee Meetings
- Monday, March 25 – City Council General Business Meeting

**Committee Action:**

**Committee**

**Action**

**For**

**Against**

**Remarks:**

## April

Prior to the City Council General Business Meeting on Monday, April 15, staff proposes a Special Meeting of the Winston-Salem City Council to review the FY 2019-20 trial balanced budget and present the revised strategic plan. The meeting will be held at 5:00 pm in the City Council Chamber, Room 230, Second Floor, City Hall.

## May

The North Carolina League of Municipalities will hold the annual City Vision Conference May 14-16 in Hickory, NC. This conference will conflict with the City Council's regular meeting schedule, therefore, staff proposes the following schedule:

- Monday, May 6 – City Council Zoning Meeting (No Change)
- Monday/Tuesday, May 20/21 – Committee Meetings
- Tuesday, May 28 – City Council General Business Meeting (Note: This is a Tuesday due to the Memorial Day holiday)

In addition to regular meetings of the Winston-Salem City Council and Committees, staff proposed the following additional meetings/workshops for the Finance Committee in preparation of the FY 2019-20 budget:

- Thursday, May 23 – Finance Committee Budget Workshop: FY 2019-20 Budget Presentation and Distribution. This meeting will be held at 4:00 pm in the Committee Room, Room 238, Second Floor, City Hall.
- Thursday, May 30 – Finance Committee Budget Workshop: Review Capital Plan and allocations for community agencies. This meeting will be held at 5:00 pm in the Committee Room, Room 238, Second Floor, City Hall.
- Thursday, May 30 – Finance Committee Public Hearing on Proposed Budget. This meeting will be held at 7:00 pm in the City Council Chamber, Room 230, Second Floor, City Hall.

## June

Staff proposes an additional Finance Committee Budget Workshop on Thursday, June 6 to respond to any questions related to the proposed budget. This meeting will be held at 4:00 pm in the Committee Room, Room 238, Second Floor, City Hall.

## July

All meetings (Committees and both City Council meetings) for July 2019 will be canceled for a July recess.

## November

Due to the Veterans Day holiday, Committee meetings for this month needed to be changed. To accommodate schedules with the National League of Cities City Summit Conference and the Thanksgiving Day holiday later in the month, the meetings could not be pushed back a week. Therefore, the followings changes are proposed for November:

- Monday, November 4 – City Council Zoning Meeting (No Change)
- Tuesday/Wednesday, November 12/13 – Committee Meetings
- Monday, November 18 – City Council General Business Meeting (No Change)

#### December

City Council will meet for the Zoning Meeting and all Committee meetings. The second full Council meeting regarding general business, scheduled for December 16, will be canceled. All Committee items will carry over to the first City Council meeting of the New Year on January 6, 2020.

A complete list of City Council meetings scheduled at this time for the 2019 calendar year is attached.