

## City Council – Action Request Form

**Date:** January 31, 2018

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**To:** Mayor and City Council

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**From:** Lee D. Garrity, City Manager

**Council Action Requested:**

Ordinance Amending Chapter 2, Article III, Entitled “Boards and Commissions” and Article IV, Entitled “Officers and Employees”

**Strategic Focus Area:** Service Excellence

**Strategic Objective:** No

**Strategic Plan Action Item:** No

**Key Work Item:** No



**Summary of Information:**

City staff recommends the attached ordinance amending chapter 2, article III entitled ‘boards and commissions’ and article IV entitled ‘officers and employees’ to the Mayor and City Council for approval. The following are highlights of the changes within the ordinance.

The amendments are being recommended since the Mayor and City Council as the elected body are held accountable for the decisions and actions of the City. While members of City authorities, committees, boards and commissions are appointed by the elected body, authority shall remain with the elected body to ensure the overall well-being of the City.

Agendas. Section 1 now specifies that all agendas and supporting documentation shall be distributed to members of the authority, committee, board and commission 48 business hours prior to the scheduled meeting. All materials shall also be distributed to the Mayor and City Council.

**Committee Action:**

<b>Committee</b>	CDHGG 2/13/2018	<b>Action</b>	Approval
<b>For</b>	Unanimous	<b>Against</b>	

**Remarks:**

Amendments to requirements for the membership. Section 2 now requires members of City authorities, committees, boards and commissions to abide by the City ethics policy. Members shall also be a resident of the county unless otherwise noted. This section is being relocated from the residency section of the code to the section that deals specifically with boards and commissions.

Amendments to actions for the Public Assembly Facilities Commission, Human Relations Commission, and Recreation and Parks Commission. City authorities, committees, boards and commissions shall have limitations on actions to include approving \$100,000 action items. Any items of greater value, the Mayor and City Council shall have final authority for approval. City authorities, committees, boards and commissions shall also have a limitation of approving leases of more than one year. Any lease that will extend beyond one year shall require Mayor and City Council approval. All gifts to the city shall be accepted and approved by the Mayor and City Council. Finally, City authorities, committees, boards and commissions shall no longer make recommendations for personnel decisions.