

## **RESOLUTION AUTHORIZING A CHANGE ORDER FOR ROUTH OIL COMPANY**

**WHEREAS**, the City of Winston-Salem's Fleet Services Department and City/County Utilities Hanes Mill Road Landfill and Old Salisbury Landfill has periodic needs for delivery services of off road diesel fuel during those occasions when the City's only fuel truck breaks down or the driver is unavailable; and

**WHEREAS**, Routh Oil Company, Inc., located in Kernersville, NC, is the only business that will provide off road diesel fuel and delivery services to the landfill operations as needed; and

**WHEREAS**, to comply with City policy the department prepared a blanket purchase order request for the purchase and delivery services of off road diesel fuel when the City's fuel truck is unavailable based on historical spend information in the amount of \$50,000 for the FY 2016-17 which was approved by the City Manager; and

**WHEREAS**, two invoices for \$42,000 were received too late for consideration at the Council's June meeting and exceeded the City Manager's approval authority for change orders; and

**WHEREAS**, considering these circumstances staff was advised to make the payment and provide the Council details of the action taken; therefore, it is recommended that the Council approve the actions taken to process a change order to make necessary payments totaling \$42,000 for the purchase and delivery services of off road diesel fuel received in FY 2017.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Winston-Salem that the actions taken to make necessary payments totaling \$42,000 for the purchase and delivery services of off road diesel fuel received in FY 2017 that exceeded the City Manager authority are hereby approved.