

### City Council – Action Request Form

**Date:** May 23, 2017

**To:** The City Manager

**From:** Evan Raleigh, Director of Business Inclusion and Advancement

**Council Action Requested:**

Adoption of an Ordinance Amending Chapter 2 “Administration” By Creating a New Division 13 Entitled “M/WBE Advisory Committee.”

**Summary of Information:**

The M/WBE Advisory Committee was established by resolution on November 17, 1987, upon the recommendation of the Citizens M/WBE Enterprise Program Review Task Force. The Advisory Committee is charged with the overall responsibility of continually reviewing the City’s M/WBE program and making periodic reports and recommendations to the Mayor and City Council regarding program enhancements. Additionally, the Committee is tasked with reviewing specific projects to evaluate good faith efforts on the part of the contractor and making appropriate recommendations to the city manager resultant from their review.

Unlike many of the city’s boards and commissions, the M/WBE Advisory Committee is not incorporated into the city’s Code of Ordinances. At the request of the chairman, staff has drafted an ordinance which formalizes the committee and provides structure that is similar in nature to the other boards and commissions found in the City Code.

**Committee Action:**

<b>Committee</b>	<u>CD/H/GG 6/13/17</u>	<b>Action</b>	<u>Approval</u>
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<b>For</b>	<u>Unanimous</u>	<b>Against</b>	<u></u>
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**Remarks:**