

## City Council – Action Request Form

**Date:** June 19, 2017

**To:** The City Manager

**From:** Jerry Bates, Purchasing Director

### Council Action Requested:

Adoption of Resolution Awarding Purchase Orders for Various Parts and Services.

### Summary of Information:

The Winston-Salem Fleet Department and Fire Department has regular requirements for parts, repairs, services, and maintenance of equipment used in City operations and is requesting the approval to award annual blanket purchase orders to vendors identified on Exhibit A following the resolution.

These vendors have proven to provide excellent service and the quick turn-a-round that is needed to keep equipment available for use; therefore, it is recommended that purchase orders for vendors supplying parts, repairs, and maintenance of equipment used in City operations from the period of July 1, 2017, through June 30, 2018, be awarded to each vendor based on historical spend data as identified on Exhibit A.

M/WBE comment: There are no known minority or women owned businesses that offer these parts, repairs, or maintenance services.

### Committee Action:

<b>Committee</b>	Finance 6/12/17	<b>Action</b>	Approval
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<b>For</b>	Unanimous	<b>Against</b>	
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**Remarks:**