

**UDO-279**  
**AN ORDINANCE REVISING**  
**CHAPTER B OF THE *UNIFIED DEVELOPMENT ORDINANCES***  
**TO REQUIRE NEIGHBORHOOD MEETINGS/NEIGHBORHOOD OUTREACH FOR**  
**CERTAIN ZONING REQUESTS**

Be it ordained by the City Council of the City of Winston-Salem, North Carolina, that the Zoning Ordinance of the *Unified Development Ordinances* is hereby amended as follows:

**Section 1.** Chapter B, Article VI of the *UDO* is amended as follows:

**Chapter B – Zoning Ordinance**  
**Article VI – Administration and Amendments**

**6-2 ORDINANCE AMENDMENTS: ZONING TEXT AND OFFICIAL ZONING MAPS**

**6-2.1 GENERAL USE DISTRICTS**

- (H) ~~**Reserved.**~~ **Neighborhood Meeting/Outreach.** A neighborhood meeting/neighborhood outreach shall be required for all rezoning requests when any portion of the subject property is located within five-hundred (500) feet of residential zoning. All measurements shall be made by drawing a straight line from the nearest point of the lot line for the subject property to the residential zoning line.
- (1) **Meeting/Outreach.** The applicant shall conduct a neighborhood meeting or another appropriate form of neighborhood outreach. Examples of acceptable forms of neighborhood outreach include, but are not limited to, mailing informational letters, going door-to-door, or distributing flyers.
- (2) **Written Summary.** The applicant shall provide a written summary (email is an acceptable form) to Planning staff that provides a detailed explanation of the neighborhood meeting/neighborhood outreach. The written summary shall describe the scope of outreach along with the issues discussed and shall be provided to Planning staff at least eight (8) days prior to the date of the Planning Board meeting for which the subject rezoning is scheduled.
- (3) **Automatic Continuance.** If the applicant fails to provide the required written summary to Planning staff at least eight (8) days prior to the date of the Planning Board meeting for which the subject rezoning is scheduled, the subject request shall be automatically continued to the next scheduled Planning Board public hearing meeting.

**Section 2.** This ordinance shall be effective upon adoption.