

EXHIBIT A

SPECIFICATIONS FOR STREET SWEEPING SERVICES

The City of Winston-Salem is requesting bid proposals for street sweeping services for the period of **July 1, 2017 through June 30, 2018**. The contract may be extended for as many as four (4) additional twelve (12) month periods (July 2018 through June 2022) providing funds are made available for that purpose and if the City and Contractor agree. The vendor may request a price increase at the beginning of each additional (annual) period by an amount not to exceed the Consumer Price Index (CPI) as reported in the latest available Consumer Price Index for All Urban Consumers (CPI-U) - the difference from the most recent month to the same month of the previous year - as reported on the U.S. Department of Labor Bureau of Labor Statistics website <http://www.bls.gov/cpi/tables.htm> at the time the extension is pursued (approximately 60 days ahead of renewal date).

The contract will be paid per curb mile swept based on a performance requirement of 112 curb miles/per week of streets swept/inspected as contained herein. Failure to meet this performance standard may result in a reduced payment. A reduced rate will be determined by conditions that led to the reduced performance level. Weather and mechanical failures beyond the control of the contractor will not result in a penalty for reduced performance level. The penalty for a reduced performance level shall be based on a ratio of actual performance to required performance but in no case will the amount of the reduction be more than 30% of the bid hourly rate. Continued failure to meet the required performance level will be reason for contract termination.

The schedule of sweeping is per the attached routing sheets. Should the contractor complete the required frequency ahead of schedule he cannot start the rotation over before the scheduled time unless approved by the City Streets Engineer. The Central Business District (26.36 curb miles) is to be swept once per week.

Disposal of the collected debris will be at the City's sanitary landfill on Hanes Mill Road as per the landfill's stipulations. At the present time there is no charge or tipping fee for this disposal service. Should a fee for disposal be instituted then the City will be responsible for this cost. The Contractor will not be allowed to wash out the sweeper's hopper at the landfill after dumping debris.

During the leaf pick-up season (October 15- January 15) the contractor will adjust his schedule to coordinate with the Sanitation Division's schedule of leaf pick-up crews when possible. This adjusted schedule will be coordinated between the Streets Division's Inspector and the Sanitation Division's Curbside Collection Supervisor. Any other adjustments to routing schedules must first be submitted to the Streets Division and approved prior to implementation.

Street sweeping shall be between the hours of 7:00 a.m. and 7:00 p.m. (Monday through Friday) and no sweeping will be permitted on Sundays. No additional fees will be honored during the normal five-day workweek schedule. The Central Business District will be swept on Wednesday evening's beginning after 10:00 p.m. Street sweeping may be allowed on Saturdays to offset days

not worked due to inclement weather or equipment downtime. Notice shall be given to the City's Streets Inspector at least 24 hours prior to this proposed Saturday work. At no time shall sweeping be performed against the flow of traffic.

No sweeping will be allowed while it is raining or while roads are wet. Street sweeping will only be allowed when temperatures are 35 degrees and rising or higher. The maximum sweeping speed shall not exceed 10 miles per an hour.

The City will provide supervision of the contract as well as inspection of the street sweeping services to assure compliance with the requirements of this contract and that the City's goals for street sweeping are met.

The total miles for an annual contract will not exceed 5,800 miles unless mutually agreed to by both parties and the contract is amended accordingly.

QUALIFICATIONS: A minimum of three (3) years' experience in municipal street cleaning with similar municipal equipment (minimum 4 yd hopper capacity and water spray capability) shall have been undertaken by the bidding contractor to meet the requirements for award of contract by the City of Winston-Salem. **A detailed sheet shall be provided showing municipalities, references of same, services and equipment used (manufacturer and model number) for the minimum three (3) years' experience.** The contractor should also have adequate back-up equipment to ensure the timely and continuous fulfillment of this contract. No equipment maintenance should take place in the City right-of-way. The contractor should have a local maintenance facility. No equipment should be parked on City property.

The Contractor is responsible for all costs and permits associated with obtaining water for sweeping equipment. If using City/County water, all sweepers must be equipped with an approved meter accepted by the City. All contractor employees must be trained by the City on proper use of fire hydrants before the contract begins.

The Contractor shall be responsible for complying with all legal requirements, including drug testing, to insured employees maintain valid licenses and certificates. The Contractor shall agree to have routing safety inspections of all equipment as required by law and maintain valid licenses and inspection stickers as required by law.

The contractor shall have shop facilities with at least one (1) full time mechanic and an office with receptionist or answering service from 7:30 am to 4:30 pm. Monday through Friday. This shall be considered normal hours. Additional contact information shall be provided in case of after hour emergency sweeping needs.

The City will at times need spot sweeping at various locations due to spills, accidents, etc. The response time to these calls during normal operating hours should be a maximum of 1 hour. During non-normal operating hours, the maximum response time should be 2 hours. This work will be paid on an hourly basis.

Additional sweeping services will be based on a negotiated price mutually acceptable to both parties at the City's request for work beyond the scope specifically contained herein. Any work the contractor does with private consumers of their sweeping services (other than the city) will be done so through no involvement of the city and a clear separation shall exist in the performance of this work so as to denote private sweeping services and not that of The City of Winston-Salem.

No parking lot sweepers will be allowed. Equipment used on this project (sweepers) must be Vacuum or Regenerative Air type that will safely and effectively perform the necessary cleaning. All sweepers must have a factory installed dust suppression system. The contractor must have available one (1) spare sweeper of the same size or larger capacity that is utilized on the contract.

The contractor is required to equip all vehicles used in conjunction with this contract with a Web-based monitoring system. The City shall be provided password access to contractors vehicles account in order to confirm contractors work locations, mileage claims, disposal locations and time.

As a minimum, the system must provide the following capabilities:

- Real time GPS tracking of vehicles with a maximum update time of three (3) minutes.
- Historical GPS data by vehicle for a minimum of sixty (60) days.
- Speed monitoring of vehicle.
- Report capability on demand, to provide activity data, route, start/stop times and locations, idle time, speed record by day or route.
- Password access by City to a Web-based monitoring site allowing City managers unlimited access to real-time data or historical data and reports for contractor vehicles assigned to City sweeping contract.

The city will provide a designated individual that will help coordinate sweeping, verify that work has been completed as scheduled, and handle problems that may arise in areas of the City's responsibilities, such as removal of abandoned or parked automobiles, and coordinating after special events.

The contractor shall submit daily reports which contain the following information: date, equipment and personnel used, location swept and times work performed. Reports are to be submitted by fax or email the following morning by 8:30 am to the designated city representative.

STREET SWEEPING SCHEDULE

DOWNTOWN

26.36 MILES WEEKLY

SWEPT 3 (THREE) TIMES PER YEAR

| <u>Section</u> | <u>Mileage</u> | <u>Section</u> | <u>Mileage</u> | <u>Section</u> | <u>Mileage</u> |
|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 8B | 38.74 | 12A | 25.56 | 16A | 25.64 |
| 8C | 43.68 | 12B | 32.68 | 16B | 10.65 |
| 10C | 27.24 | 12C | 16.28 | 17 | 10.26 |
| 11A | 19.31 | 13A | 8.03 | 18 | 13.18 |
| 11B | 38.63 | 15A | 15.26 | | *4.79 |
| 11C | 63.04 | | | | |
| | | | | Total Miles | 392.97 |

*Estimated additional mileage since previous bid

SWEPT 4 (FOUR) TIMES PER YEAR

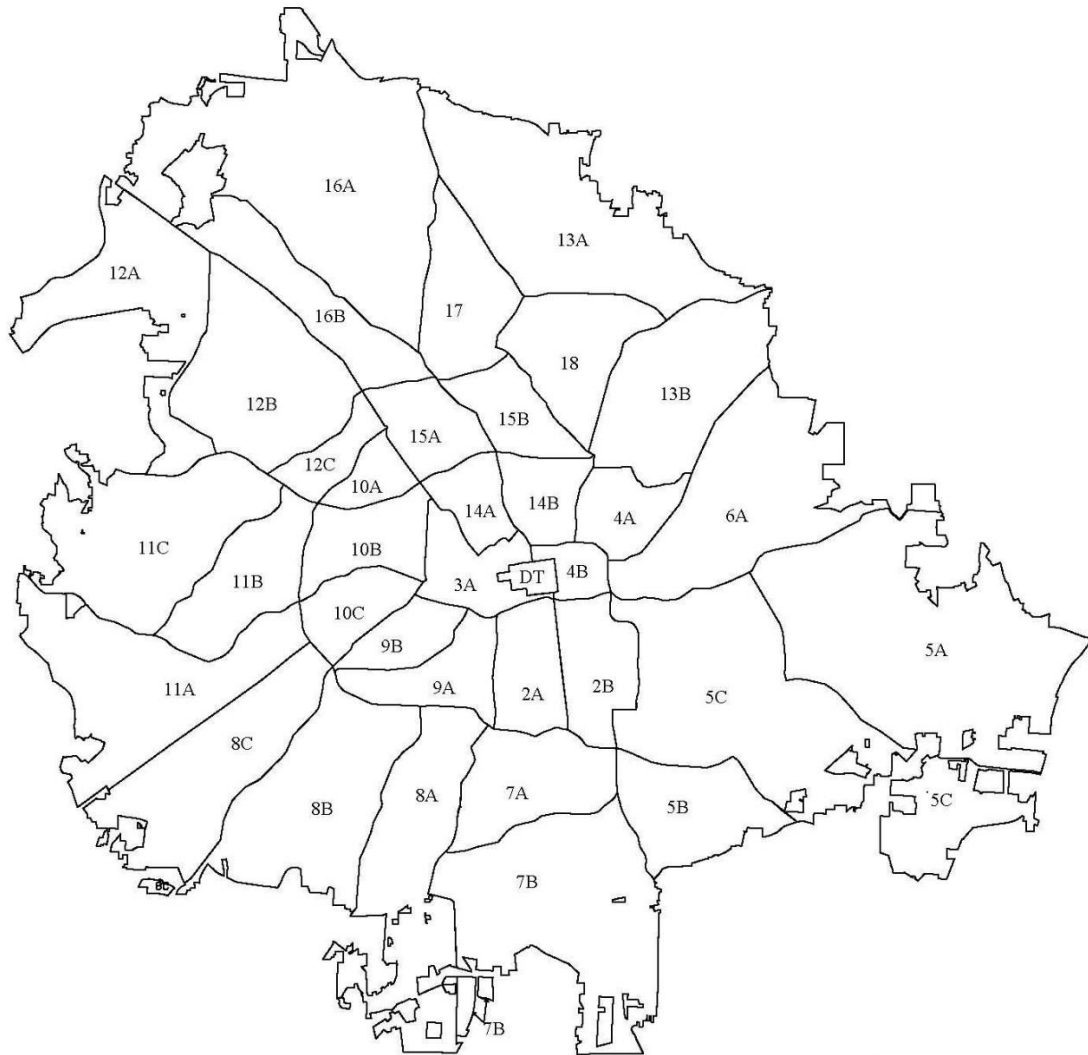
| <u>Section</u> | <u>Mileage</u> | <u>Section</u> | <u>Mileage</u> | <u>Section</u> | <u>Mileage</u> |
|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 2A | 43.90 | 7B | 33.29 | 10A | 10.42 |
| 2B | 37.30 | 8A | 33.14 | 10B | 33.71 |
| 6A | 43.94 | 9A | 43.77 | 14A | 17.92 |
| 7A | 40.65 | 9B | 36.59 | 15B | 19.67 |
| | | | | | *4.86 |
| | | | | Total Miles | 399.16 |

*Estimated additional mileage since previous bid

SWEPT 5 (FIVE) TIMES PER YEAR

| <u>Section</u> | <u>Mileage</u> | <u>Section</u> | <u>Mileage</u> | <u>Section</u> | <u>Mileage</u> |
|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 3A | 43.90 | 5A | 49.79 | 13B | 53.56 |
| 4A | 47.02 | 5B | 16.08 | 14B | 43.20 |
| 4B | 17.71 | 5C | 66.35 | | *4.16 |
| | | | | Total Miles | 341.77 |

*Estimated additional mileage since previous bid



CITY OF WINSTON-SALEM
STREETS DEPARTMENT

STREET SWEEPING ROUTES

APRIL, 2017