

City Council – Action Request Form

Date: January 17, 2024

To: Mayor, Mayor Pro Tempore and Members of the City Council

From: Ben Rowe, Assistant City Manager
Nicholas Geis, Director of Fleet Services
Darren Redfield, Purchasing Director

Council Action Requested:
Resolution Awarding Purchase Order for Ten ½ Ton Pickup Trucks

Strategic Focus Area: Service Excellence
Strategic Objective: Ensure Service Delivery Efficiency and Effectiveness
Strategic Plan Action Item: No
Key Work Item: No



Summary of Information:

The Pool Vehicle Division of the Fleet Department has budgeted to purchase ten new ½ ton pickup trucks as pool vehicles to replace vehicles that have high mileage and excessive maintenance costs. See Exhibit A for detailed replacement information.

Purchasing advertised a formal bid for ten ½ ton regular cab pickup trucks, and one bid meeting bid specifications was received on December 29, 2023, as follows:

<u>Vendor</u>	<u>City/State</u>	<u>Price Each</u>	<u>Price for Ten</u>
Modern Chevrolet	Winston-Salem, NC	\$39,830	\$398,300

It is recommended that a purchase order be awarded to Modern Chevrolet for the purchase of ten 2024 Chevrolet 1500 ½ ton regular cab pickups meeting specifications at a cost of \$39,830 each for a total cost of \$398,300.

This purchase will be financed through the City's internal leasing program with funding for the lease payments in the FY 2023-24 capital equipment budget.

M/WBE Comment: There are no known area M/WBE companies that sell this equipment. This opportunity was sent directly to 18 vendors, including six local dealerships, and was advertised on the city and state purchasing websites. See Exhibit A for Workforce Demographics and a complete listing of vendors who received the invitation to bid.

Committee Action:

Committee	<u>FC – 01/17/2024</u>	Action	<u>Approval</u>
For	<u>Unanimous</u>	Against	<u> </u>

Remarks: