

## City Council – Action Request Form

**Date:** November 14, 2023

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**To:** Mayor, Mayor Pro Tempore and Members of the City Council

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**From:** Ben Rowe, Assistant City Manager  
 Nicholas Geis, Director of Fleet Services  
 Darren Redfield, Purchasing Director

**Council Action Requested:**  
 Resolution Awarding Purchase Order for Two ¾ Ton Cargo Vans

**Strategic Focus Area:** Service Excellence  
**Strategic Objective:** Ensure Service Delivery Efficiency and Effectiveness  
**Strategic Plan Action Item:** No  
**Key Work Item:** No



**Summary of Information:**

Property and Facilities Management is requesting to replace two cargo vans that are used to provide maintenance to all 378 facilities City-wide. Both existing vehicles are well past their useful life, have high mileage and excessive maintenance/repair costs. See Exhibit A for detailed replacement information.

Purchasing advertised a formal bid for the purchase of two ¾ ton cargo vans, and three bids meeting specifications were received on October 13, 2023, as follows:

	<u>City/State</u>	<u>Price Each</u>	<u>Price for Two</u>
Piedmont Truck Center	Greensboro, NC	\$50,903.00	\$101,806.00
Modern Automotive	Winston-Salem, NC	57,852.00	115,704.00
Capital CDJR	Indian Trail, NC	61,643.74	123,287.42

It is recommended that a purchase order be awarded to Piedmont Truck Center for the purchase of two Ford Transit cargo vans at a cost of \$50,903.00 each for a total amount of \$101,806.00.

The City’s FY 2023-24 capital equipment budget includes sufficient funds for this purchase, which will be financed through the City’s internal leasing program.

M/WBE comment: There are no known area minority or woman-owned companies that sell these vehicles. See Exhibit A for a list of bidders and workforce demographics for the recommended vendor.

**Committee Action:**

<b>Committee</b>	<u>FC (11/14/23)</u>	<b>Action</b>	<u>Approval</u>
<b>For</b>	<u>3 Aye</u>	<b>Against</b>	<u></u>

**Remarks:** MPT Adams absent