

## City Council – Action Request Form

**Date:** November 7, 2022

**To:** Mayor, Mayor Pro Tempore, and Members of the City Council

**From:** Scott Tesh, Budget and Performance Management Director

**Council Action Requested:**

Ordinance Amending the Fiscal Year 2022-23 Budget Ordinances for the City of Winston-Salem, North Carolina.

**Strategic Focus Area:** Service Excellence

**Strategic Objective:** Maintain City's Financial Strength

**Strategic Plan Action Item:** No

**Key Work Item:** No



**Summary of Information:**

The proposed amendments to the Fiscal Year 2022-23 budget ordinances authorize adjustments for the following purposes.

**Appropriation of Grants and Other Revenues Received**

- The Police Department has received additional federal forfeiture funds from the United States Department of Justice totaling \$7,800, the United States Department of Treasury totaling \$46,130, and additional state controlled substance tax receipts from the Office of the State Auditor totaling \$13,530. These funds would be used for training (\$7,800), and for the purchase of supplies and equipment (\$59,660). Future equipment purchases could include items such as safety gear, surveillance equipment, computer software and hardware, and other IT needs.

**Committee Action:**

<b>Committee</b>	<u>Finance 11/7/2022</u>	<b>Action</b>	<u>Approval</u>
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<b>For</b>	<u>Unanimous</u>	<b>Against</b>	<u></u>
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**Remarks:**

- Planning and Development Services received \$6,825 in grants funding from the North Carolina Office of Archives and History for Preservation Forsyth to digitize and map a set of historical records documenting the locations of cemeteries in the county. The Historic Resources Commission must act as administrator for the pass-through funding because the grants are only available to Certified Local Governments (CLGs) and the City of Winston-Salem is a CLG.
- The East Ward “Stock the Food Bank” food drive received \$3,900 in donations. The proposed amendment appropriates these funds which will be donated to the Food Bank of Northwest North Carolina.
- ITA Audio Visual Solutions is providing a \$75,000 payment for audio/video capital needs at The Benton.
- The Youth Advisory Council (YAC) will be sending representatives to the National League of Cities (NLC) City Summit in Kansas City, Missouri, from November 16-20, 2022. By attending the NLC City Summit, YAC representatives will be provided with the opportunity to gain a better understanding of municipal government and civic engagement from our City Council members, as well as other elected officials and youth from across the country. In an effort to support funding YAC's attendance, local businesses have donated funds to “sponsor a youth advisory student.” An approximate total of \$20,000 in donations is anticipated.

#### **Re-Appropriation of Project Balance for Belview Recreation Center Roof**

- The Recreation and Parks Department has the need to re-appropriate the remaining balance from the completed Polo Park Recreation Center Improvements Project to use to replace the roof at Belview Recreation Center as part of the ongoing facility renovations. The proposed amendment re-appropriates \$130,000 for this purpose.

#### **Appropriation of Ballpark Fund Balance for Maintenance Needs at Truist Stadium**

- There is a need to perform ongoing maintenance at Truist Stadium. The proposed amendment appropriates \$500,000 from Ballpark fund balance to cover the cost of current and future maintenance needs associated with Truist Stadium. These funds are part of the \$1,835,600 that the City restored to the Downtown Ballpark Fund in FY 21-22 using the American Rescue Plan Act revenue loss calculation.

#### **Appropriation of Convention Center Fund Balance for Maintenance Needs at The Benton**

- The Property and Facilities Management Department has the need to perform ongoing

maintenance at The Benton. The proposed amendment appropriates \$250,000 from Convention Center fund balance to cover the cost of current and future maintenance needs associated with the Benton. These funds were set aside for capital maintenance due to a year-end financial position that exceeded FY 21-22 projections for The Benton.

### **Re-Appropriation of Economic Sites/Infrastructure Funds for Economic Development Site Acquisition**

- The proposed amendment takes \$4 million of the 2018 GO Bond funds for Economic Development Sites/Infrastructure and sets them aside for land acquisition for future economic development opportunities.

### **Technical Adjustment for Internal Services Capital Projects Fund**

- Funds for two Information Systems Department projects were included in the FY 2021-22 budget:

Communication Network Expansion:	\$200,000
Telephone Maintenance and System Upgrade Planning:	\$200,000

Annual lease payments totaling \$102,000 were included in the FY 2021-22 Information Systems Department budget to cover the anticipated \$400,000 total cost of the projects. The implementation of the projects will include multiple vendors and necessitate the creation of leasing capital projects to allow for the proper accounting of payments to vendors for each project. The proposed amendment establishes a leasing capital project for each project listed above. There is no change in the cost of the projects or lease payments for the Information Systems Department.

### **County Tax Collection Fees**

- The County tax collection fees for FY 2022-23 are substantially higher than budgeted due to a change in the calculation for these fees. The proposed amendment appropriates \$381,000 in general fund balance to cover the increase to the general fund.

### **Fund Balance Appropriation for Planning and Development Services**

- Planning and Development Services needs an additional Project Planner position to handle the significant increase in Environmental Review/Environmental Assessments (ERs/EAs) resulting from an increased use of Federal funds for local projects through ARPA and other programs. Any use of Federal funds triggers a Section 106 review to ensure that Federal funds are not used on projects that could potentially have negative

adverse impacts on the environment, noise, and streams/floodplains, etc. The proposed amendment for the full-time position has a total cost of \$83,120 of which \$41,560 will be paid by the City and \$41,560 will be paid by contributions from Forsyth County.