City Council – Action Request Form

Date: September 12, 2022

To: Mayor, Mayor Pro Tempore, and Members of the City Council

From: Johnnie Taylor, Assistant City Manager Shantell McClam, Purchasing Director

Council Action Requested:

Resolution Awarding Construction Contract for Easton Mobile Classroom Relocation and Repurpose (Southeast Ward)

Strategic Focus Area: Livable Neighborhoods

Strategic Objective: Economic Vitality and Diversity

Strategic Plan Action Item: No

Key Work Item: No

Summary of Information:

The City advertised bids for the relocation and repurpose of an Easton Elementary mobile trailer/classroom, a 2018 G.O. Bond project. The scope of work on this project involves relocating the unit and refurbishing the space to be utilized as a Community Center. There will be minimal site/civil work involved in preparing the new pad location. The project will require installation of stairs/ramps and sidewalks; hauling the trailer across the site to the new location; some structural foundation work; limited plumbing and electrical work to reconnect to utilities at the new location; and some interior walls and finishing work.

Bids were scheduled to be received on July 14, 2022, but fewer than three bids were offered as required by North Carolina General Statute (N.C.G.S.) 143-132(a). Therefore, in accordance with N.C.G.S. 143-129, the project was re-advertised

Bids were received on August 2, 2022, with a summary of bids as follows:

LSNS Consulting, LLC Kernersville, NC \$174,887.92 Still Life Company, LLC Lewisville, NC 498,950.00

The engineering firm estimated the project costs to be below \$100,000 and therefore no subcontracting goals for minority-owned or women-owned businesses were required.

Committee	Finance 9/12/22	Action	Approval
For	Unanimous	Against	
Remarks:		•	

It is recommended that a contract be awarded to LSNS Consulting, LLC, the low bidder meeting specifications, in the not-to-exceed total amount of \$174,887.92.

M/WBE comment: This project was advertised on the City and State websites and with several electronic plan rooms. Notifications were sent to all local M/WBE and regional HUB businesses on a bi-weekly basis. See Exhibit A for a complete list of businesses that were notified the bidding opportunity and the low bidder's Workplace Demographics form.