

City Council – Action Request Form

Date: January 11, 2022
To: Mayor, Mayor Pro Tempore, Members of City Council
From: Angela I. Carmon, City Attorney

Council Action Requested:

Resolution Approving the 2021 City of Winston-Salem’s Records Retention and Disposition Schedule

Strategic Focus Area: Livable Neighborhoods

Strategic Objective: No

Strategic Plan Action Item: No

Key Work Item: No



Summary of Information:

In April 2019, the City Council updated its retention and disposition schedule for the retention and disposition of city records in accordance with the guidelines published by the North Carolina Department of Cultural Resources, the Division of Archives and Records. Since that time, said division has updated the schedule which requires the City’s approval. The updated schedule, which is attached, is recommended for your approval.

Committee Action:

Committee	<u>CDHGG 1/11/22</u>	Action	<u>Approval</u>
For	<u>Unanimous</u>	Against	<u></u>
Remarks:	<u></u>		