



Summary

Finance Committee

Council Member Robert C. Clark, Chair
Council Member Denise D. Adams, Vice Chair
Council Member Vivian H. Burke
Council Member Jeff MacIntosh

Monday, November 19, 2018

4:30 PM

Committee Room 239, City Hall

CALL TO ORDER

Present: Mayor Allen Joines, Committee Members: Chair Robert Clark, Mayor Pro Tempore Vivian Burke, Council Member Denise Adams and Council Member Jeff MacIntosh.

Others present: Council Member James Taylor, Council Member John Larson, and Council Member Dan Besse.

Present: 4 - Council Member Robert C. Clark, Council Member Denise Adams, Mayor Pro Tempore Vivian Burke and Council Member Jeff MacIntosh

G GENERAL AGENDA

G-1. [18-0792](#) Consideration of Items Relating to the Acquisition of Property at 1624 Union Cross Road and 1618 Union Cross Road for Economic Development: [\$3,700,000 in GO Bond Funds] (Recommended by Finance Committee).

Resolution Authorizing Acquisition of Property at 1624 Union Cross Road and 1618 Union Cross Road for Economic Development (Southeast Ward).

Ordinance Amending the Project Budget Ordinance for the City of Winston-Salem, North Carolina for the Fiscal Year 2018-2019.

Attachments: [CARF - Property Acquisition - 1624 and 1618 Union Cross Road](#)
[Resolution - Property Acquisition -1624 and 1618 Union Cross Road](#)
[Property Acquisition - Union Cross Road - PBO](#)
[Property Acquisition-1624 and 1618 Union Cross Road - MAP.pdf](#)

The item was introduced by Mr. Evan Raleigh, Assistant City Manager. Mr. Kirk Bjorling, Real Estate Administrator presented. The purchase of this land is an asset for the City.

Council Member Larson said that utilities are already on the land.

Council Member MacIntosh said that the title of the land would belong to the City.

Council Member Adams was glad that the City is forward thinking on how we purchase this land. It is close to the county line and commended Council Member Taylor.

Council Member Taylor is happy that the Southeast ward is growing.

A motion was made by Council Member Adams, seconded by Council Member MacIntosh, that this Resolution be Approved. The motion carried by the following vote:

Aye: 4 - Council Member Clark, Mayor Pro Tempore Burke, Council Member MacIntosh and Council Member Adams

G-2. [18-0714](#)

Consideration of Items Relating to the Acquisition of a Vacant Lot for Economic Development: [\$450,850 in GO Bond Funds] (Recommended by Finance Committee).

Resolution Authorizing Acquisition of a Vacant Lot at Liberty, Main, and Cemetery Streets for Economic Development (South Ward).

Ordinance Amending the Project Budget Ordinance for the City of Winston-Salem, North Carolina for the Fiscal Year 2018-2019.

Attachments: [Memo - Salem College Lot](#)

[Property Acquisition-Vacant Lot at Liberty, Main & Cemetery Streets-CARF.doc](#)

[Property Acquisition-Vacant Lot at Liberty, Main & Cemetery Streets-RESOLUTION.doc](#)

[Lot Purchase Salem College - PBO](#)

[Property Acquisition- Vacant Lot at Liberty, Main & Cemetery Streets-MAP.pdf](#)

[Vacant Lots Table](#)

This item was presented by Evan Raleigh, Assistant City Manager. It was presented last month as well.

Council Member Adams said we are going to do something with this land to include housing and not vacant lots. The city should make it so that people want to invest in these areas, especially those in the urban core.

Mayor Pro Temp Burke said it is important for economic development and know the visions we will have. This is going to be a good thing.

Mayor Allen Joines agreed and echoed off of what was said by Council Member Adams.

A motion was made by Council Member Adams, seconded by Council Member MacIntosh, that this Resolution be Approved. The motion carried by the following vote:

Aye: 4 - Council Member Clark, Council Member Adams, Mayor Pro Tempore Burke and Council Member MacIntosh

- G-3.** [18-0801](#) Consideration of Items Related to Approval of General Obligation Bonds on November 6, 2018: (Recommended by Finance Committee).

Resolution Establishing a Citizens' Bond Oversight Committee.

Ordinance Amending the Project Budget Ordinance for the City of Winston-Salem, North Carolina for the Fiscal Year 2018-2019.

Attachments: [Actions Related to Authorized 2018 Bonds - CARF](#)
[Citizens' Bond Oversight Committee 2018 - Resolution](#)
[2018 Bond Referendum Projects - PBO](#)
[2018 Bond Project Descriptions](#)

The items was presented by Ben Rowe, Assistant City Manager. On November 6, 2018, the Winston-Salem voters approved five bonds totaling \$122 million. A resolution to have a Citizen's Bond Oversight committee. The committee would consist of 9 member with three terms each and can serve an additional term. There would be no staggered terms. The residents would be Winston-Salem residents with one being a professional engineer. One additional responsibility would be to finalize the 2014 bonds.

A budget amendment proposal for economic development for the wards to be voted on by the Council and the Mayor.

A motion was made by Council Member Adams, seconded by Council Member MacIntosh, that this Resolution be Approved. The motion carried by the following vote:

Aye: 4 - Council Member Clark, Council Member Adams, Mayor Pro Tempore Burke and Council Member MacIntosh

- G-4.** [18-0808](#) Resolution Establishing Criteria for Design-Build Construction Contracts. (Recommended by Finance Committee).

Attachments: [Design-Build Criteria - CARF](#)
[Design-Build Criteria - RES](#)
[EXHIBIT A - Design Build Criteria](#)

A motion was made by Council Member Adams, seconded by Council Member MacIntosh, that this Resolution be Approved. The motion carried by the following vote:

Aye: 4 - Council Member Clark, Council Member Adams, Mayor Pro Tempore Burke and Council Member MacIntosh

- G-5.** [18-0795](#) First Quarter Update on FY 2019-20 Budget.

Attachments: [INFO CARF - 1st Quarter Memo on FY 2019-20 Budget](#)
[First Quarter Update on FY 2019-20 Budget.pdf](#)

This Report was Presented by Mr. Steve Hawryluk, Deputy Budget and Evaluation Director.

Mr. Garrity, City Manager said the numbers look worse this year. We had two major major mother nature issues we took care of.

C CONSENT AGENDA

Item C-3 was pulled by Council Member Jeff MacIntosh.

A motion was made by Council Member Adams, seconded by Council Member MacIntosh, to Approve the Balance of the Consent Agenda. The motion carried by the following vote:

Aye: 4 - Council Member Clark, Council Member Adams, Mayor Pro Tempore Burke and Council Member MacIntosh

- C-1.** [18-0797](#) Consideration of Amendments to the FY 2018-2019 Budget Ordinances for the City of Winston-Salem, North Carolina: (Recommended by Finance Committee).

Ordinance Amending the Annual Appropriation and Tax Levy Ordinance.

Ordinance Amending the Project Budget Ordinance for the City of Winston-Salem, North Carolina for the Fiscal Year 2018-2019.

Attachments: [November 2018 Budget Amendment - CARF](#)
 [November 2018 Budget Amendment - Tax Levy Ordinance](#)
 [November 2018 Budget Amendment - PBO](#)

Unanimously Approved by Consent Vote.

- C-2.** [18-0786](#) Resolution Approving an Interlocal Agreement with the Town of Walkertown for the Use of \$80,000 in Surface Transportation Funds Allocated to the Winston-Salem Urbanized Area. (Recommended by Finance Committee).

Attachments: [TownofWalkertownTransportationStudyNovember2018 - CARF](#)
 [TownofWalkertownTransportationStudyNovember2018 - Resolution](#)

Unanimously Approved by Consent Vote.

- C-3.** [18-0804](#) Resolution Approving the Lease of Joe White Tennis Center to Flex Tennis, LLC. (Finance Committee forwarded this item to Council with three in favor and one abstaining.)

Attachments: [CARF - JWTC Management Services 11-26-18.doc](#)
 [RE - JWTC Management Services 11-26-18.doc](#)
 [Exhibit A - bid list and demographics-JWTC Management Services 11-26-18.pdf](#)
 [Exhibit B - Score Sheet -JWTC Management Services 11-26-18.pdf](#)

Director of Recreation and Parks, Mr. William Royston presented this item.

The Committee requested more information about Flex Tennis, LLC. The names of the people involved with the program and how they were chosen was some of the information needed for clarification. Information is requested by Monday, November 26, 2018.

A motion was made by Council Member Adams, seconded by Council Member MacIntosh, that this Resolution be Approved. The motion carried by the following vote:

Aye: 3 - Council Member Clark, Council Member Adams and Council Member MacIntosh

Abstain: 1 - Mayor Pro Tempore Burke

- C-4.** [18-0791](#) Resolution Authorizing the Acquisition of Easements for the Brushy Fork Greenway - Phase 4 Project by Dedication, Donation, Deed, or Condemnation (East Ward) [\$43,800] (Recommended by Finance Committee.)

Attachments: [Property Dedication - Brushy Fork Greenway - Phase 4 - CARF.doc](#)
[Property Dedication - Brushy Fork Greenway - Phase 4 - RESOLUTION.doc](#)
[Property Dedication - Brushy Fork Greenway - Phase 4 - EXHIBIT.doc](#)
[Property Dedication - Brushy Fork Greenway - Phase 4 - MAP.pdf](#)

Unanimously Approved by Consent Vote.

- C-5.** [18-0794](#) Resolution Authorizing the Sale of Six City-Owned Vacant Lots on Cotton Street Under the Upset Bid Procedure (N.C.G.S. 160A-269) [South Ward] (Receipt of \$91,500) [Recommended by Finance Committee.]

Attachments: [Property Disposition - Upset Bid Vacant Lots Cotton Street - CARF.doc](#)
[Property Disposition - Upset Bid Vacant Lots Cotton Street - RESOLUTION.doc](#)
[Property Disposition - Upset Bid Vacant Lots Cotton Street - EXHIBIT A.doc](#)
[Property Disposition - Upset Bid Vacant Lots Cotton Street - EXHIBIT B.pdf](#)
[Property Disposition - Upset Bid Vacant Lots Cotton Street - EXHIBIT C.pdf](#)
[Property Disposition - Upset Bid Vacant Lots Cotton Street - EXHIBIT D.pdf](#)
[Property Disposition - Upset Bid Vacant Lots Cotton Street - EXHIBIT E.pdf](#)
[Property Disposition - Upset Bid Vacant Lots Cotton Street - EXHIBIT F.pdf](#)
[Property Disposition - Upset Bid Vacant Lots Cotton Street - MAP.pdf](#)

Unanimously Approved by Consent Vote.

- C-6.** [18-0783](#) Resolution Authorizing Contract for Hazen and Sawyer to Perform Engineering Design and Construction Administration Services for

Replacement of Failing Stormwater Conveyances at Bennett Drive and Commonwealth Drive (West Ward) - \$299,550. (Recommended by Finance and Public Works Committees.)

Attachments: [CARF Hazen Sawyer v4.doc](#)
[RES Hazen Sawyer.docx](#)
[ExhibitABennett.pdf](#)
[ExhibitBCommonwealth.pdf](#)

Unanimously Approved by Consent Vote.

C-7. [18-0782](#) Resolution Approving a Contract with AgilePoint, Inc. for a New Business Process Management System (\$202,772) [Recommended by Finance Committee.]

Attachments: [CARF Business Process Management System 11-26-18.doc](#)
[Resolution Business Process Management System 11-26-18.doc](#)
[Exhibit A - Bid list and Demographics - Business Process Management Sy....pdf](#)
[Exhibit B - BPMS Scoring Sheet 11-26-18.pdf](#)

Unanimously Approved by Consent Vote.

C-8. [18-0803](#) Resolution Approving a Contract with ESO Solutions, Inc. for the Annual License Fees and Support Agreement for the Fire Records Management System - \$52,196. (Recommended by Finance Committee.)

Attachments: [CARF Fire Records Management System 11-26-18.doc](#)
[Resolution Fire Records Management System 11-26-18.doc](#)

Unanimously Approved by Consent Vote.

C-9. [18-0809](#) Resolution Approving the Extension of Independent Contractor Agreement for Resident Survey Administration to ETC Institute. (Recommended by Finance Committee.)

Attachments: [CARF to Extend Survey Administration Contract](#)
[Resolution to Extend Survey Administration Contract](#)
[Exhibit A - Workforce Demographics - ETC Institute](#)

Unanimously Approved by Consent Vote.

C-10. [18-0798](#) Resolution Awarding Contract for Asphaltic Concrete - APAC-Atlantic, Inc., Thompson-Arthur Division - \$2,707,625. (Recommended by Finance Committee.)

Attachments: [CARF - Asphaltic Concrete 11-26-18.doc](#)
[RE - Asphaltic Concrete 11-26-18.doc](#)
[Exhibit A - Bid list-Bid Tab-Demographics- asphaltic concrete 11-26-18.pdf](#)

Unanimously Approved by Consent Vote.

- C-11.** [18-0799](#) Resolution Awarding a Purchase Order for MorphoBIS Latent Expert Workstation Upgrades - IDEMIA, LLC - \$31,895. (Recommended by Finance Committee.)

Attachments: [CARF - IDEMIA Latent Workstations 11-26-18.doc](#)
[RE - MBIS Latent Workstations 11-26-18.doc](#)
[Exhibit A - IDEMIA-MorphoTrak workforce demographics 11-26-18.pdf](#)

Unanimously Approved by Consent Vote.

- C-12.** [18-0802](#) Resolution Awarding Purchase Order for Truck-Mounted Salt Spreaders - Godwin Manufacturing, Inc. - \$173,750. (Recommended by Finance Committee.)

Attachments: [CARF_Salt Spreaders 11-26-18.docx](#)
[RE_Salt Spreaders 11-26-18.docx](#)
[Exhibit A - Workforce Demographics_Godwin Mfg.pdf](#)

Unanimously Approved by Consent Vote.

- C-13.** [18-0800](#) Resolution Declaring Certain Self-Contained Breathing Apparatus Air Cylinders as Surplus and Authorizing Their Donation to the Skull Camp Fire and Rescue Department. (Recommended by Finance Committee.)

Attachments: [CARF-Donation to Skullcamp 11-26-18.docx](#)
[RE - skullcamp-donation-resolution.docx Lori.docx](#)
[Acknowledgment and Waiver - skullcamp-donation-acknowl.docx 11-26-18.docx](#)

Unanimously Approved by Consent Vote.

- C-14.** [18-0810](#) Approval of Finance Committee Summary of Minutes - October 8, 2018.

Attachments: [Finance Committee Summary 10-8-2018](#)

Unanimously Approved by Consent Vote.

ADJOURNMENT

5:22 p.m.