



Summary

Finance Committee

Council Member Robert C. Clark, Chair
Council Member Denise D. Adams, Vice Chair
Council Member Vivian H. Burke
Council Member Jeff MacIntosh

Monday, June 11, 2018

4:00 PM

Committee Room 239, City Hall

CALL TO ORDER

Present: Mayor Allen Joines, Chair Robert Clark, Vice Chair Denise Adams, Mayor Pro Temp Vivian Burke and Council Member Jeff MacIntosh

Others Present: Council Member John Larson

Chair Clark called the meeting to order.

C CONSENT AGENDA

Chair Clark stated, without objection, the Committee would first consider the Consent Agenda.

Chair Clark asked if any Consent Items needed to be pulled.

Council Member Adams asked for Items C-3, C-4, C9, C-13, C-19, C-25 and C-27 to be pulled.

Council Member MacIntosh asked for Item C-23 to be pulled.

Council Member Larson asked for Item C-22 to be pulled.

Council Member Taylor asked for Item C-1 to be held in committee.

Chair Clark said he would hold it in Committee for a month.

Council Member Adams: Motion to approve the balance of the Consent Agenda.

Council Member Clark: Second

Motion was carried unanimously.

- C-1.** [18-0382](#) Resolution Authorizing the Sale of a Certain City-Owned Vacant Lot on Graytuck Drive Under the Upset Bid Procedure N.C.G.S. 160A-269 (Southeast Ward).

Attachments: [Property Disposition - Upset Bid Vacant Lot Graytuck Drive - CARF.doc](#)
[Property Disposition - Upset Bid Vacant Lot Graytuck Drive - RESOLUTION.doc](#)
[Property Disposition - Upset Bid Vacant Lot Graytuck Drive -MAP.pdf](#)

This Resolution was Held In Committee until August.

- C-2.** [18-0397](#) Resolution Authorizing Submission of Continuum of Care Homeless Grant Application, Acceptance of Grant Funds and Execution of Agreements. [Recommended by Finance and Community Development/Housing/General Government Committees.]

Attachments: [Continuum of Care Homeless Assistance Grants FFY 2018 - CARF](#)
[Continuum of Care Homeless Assistance Grants FFY 2018 - Resolution](#)
[Continuum of Care Grants FFY2018--Exhibit A](#)
[Continuum of Care Members 2018-Exhibit B](#)

Unanimously Approved by Consent Vote.

- C-3.** [18-0390](#) Resolution Approving the Allocation of Additional Revitalizing Urban Commercial Areas (RUCAs) III Funds for the Patterson/Glenn Area (Northeast Ward). [Recommended by Finance and Community Development/Housing/General Government Committees.]

Attachments: [RUCAs - CARF](#)
[RUCAs III - Samuels - 1804 N Patterson - Addtl funds Resolution 5-30-18](#)
[18-0390 Photo of Building](#)

Council Member Adams asked if there was a map for this Resolution. Mr. Evan Raleigh said this item had been brought up earlier and a map was included.

Mayor Pro Tempore Burke asked if the city was using as many funds as necessary in this area.

A motion was made by Council Member Adams, seconded by Council Member Clark, that this Resolution be Approved. The motion carried unanimously.

- C-4.** [8-0400](#) Resolution Approving the FY '19 Housing and Community Development Program and authorizing submission of the 2019-2023 Consolidated Housing and Community Development Plan to the U.S. Department of Housing and Urban Development. [Recommended by Finance and Community Development/Housing/General Government Committees.]

Attachments: [Consolidated Plan FY19 CARF 6-8-18](#)
[Consolidated Plan FY19 RES](#)
[Consolidated Plan FY19 Exhibit 6-8-18](#)

Council Member Adams asked about hiring part-time summer employees. She

asked how do we get our youth involved. She would like a goal set for next year to connect with Youth and possibly hire 150 for the summer. She asked the staff to seek ways to increase funding for the Summer Youth Employment Program by \$25,000.

A motion was made by Council Member Adams, seconded by Council Member MacIntosh, that this Resolution be Approved. The motion carried unanimously.

- C-5. [18-0399](#) Resolution Authorizing Submission of Emergency Solutions Grant Application, Acceptance of Grant Funds, and Execution of Subgrantee Agreements. [Recommended by Finance and Community Development/Housing/General Government Committees.]

Attachments: [State ESG Grants FY18--CARF](#)
[State ESG Grants FY18--Resolution](#)
[State ESG Grants FY18-- EXHIBIT A](#)

Unanimously Approved by Consent Vote.

- C-6. [18-0386](#) Resolution Approving the Fiscal Year 2017 Federal Transit Administration Formula Program Section 5307 Funding Allocation Split Letter for the Piedmont Authority for Regional Transportation. [Recommended by Finance and Public Works Committees.]

Attachments: [FTAFormulaProgramSection5307FundingJune2018 - CARF](#)
[FTAFormulaProgramSection5307FundingJune2018 - Resolution](#)
[FTAFormulaProgramSection5307FundingJune2018 - Split Letter](#)

Unanimously Approved by Consent Vote.

- C-7. [18-0453](#) Resolution Authorizing the City Manager to Apply for a Pilot Program for Transit-Oriented Development Planning-Section 20005B Funding Through the FTA to Support the North-South Streetcar Route. [Recommended by Finance Committee.]

Attachments: [FTATransitOrientedDevelopmentGrantJune2018 - CARF](#)
[FTATransitOrientedDevelopmentGrantJune2018 - Resolution](#)
[FTATransitOrientedDevelopmentGrantJune2018 - NoticeofFunding](#)

Unanimously Approved by Consent Vote.

- C-8. [18-0381](#) Resolution Awarding Contract Renewal for Annual Maintenance and Software Support to Superior - \$241,437.48. [Recommended by Finance Committee.]

Attachments: [Superior Contract Renewal - CARF.doc](#)
[Superior Contract Renewal - Resolution.doc](#)
[Superior Contract Renewal - Exhibit A.pdf](#)

Unanimously Approved by Consent Vote.

- C-9.** [18-0388](#) Resolution Awarding Contract for Financial Advisory Services for the City of Winston-Salem, North Carolina - Wye River Group, Inc. [Recommended by Finance Committee.]

Attachments: [CARF - Financial Advisory Services 06182018](#)
[2018 June 18 Financial Advisory Services - Resolution](#)
[Exhibit A - bid list and demographics -Financial Advisory Services 6-18-18](#)
[Exhibit B - FA Scoring Sheet 6-18-18](#)

A motion was made by Council Member MacIntosh, seconded by Council Member Adams, that this Resolution be Approved. The motion carried unanimously.

- C-10.** [18-0429](#) Consideration of a Resolution Amending The Benton Qualified Management Agreement. (North Ward). [Recommended by Finance Committee.]

Attachments: [Amendments to The Benton Qualified Management Agreement - CARF](#)
[Amendments to The Benton Qualified Management Agreement - Resolution](#)
[Attachment A - First Amendment to The Benton Qualified Management Agreement](#)

Council Member Adams asked what metrics are in place to evaluate the operator's performance. She would like a report to come back to check on the progress.

A motion was made by Council Member Adams, seconded by Council Member MacIntosh, that this Resolution be Approved. The motion carried unanimously.

- C-11.** [18-0404](#) Consideration of Amendments to the FY 2017-18 Budget Ordinances for the City of Winston-Salem, North Carolina: [Recommended by Finance Committee.]

Ordinance Amending the Annual Appropriation and Tax Levy Ordinance for the City of Winston-Salem, North Carolina for the Fiscal Year 2017-2018.

Ordinance Amending the Project Budget Ordinance for the City of Winston-Salem, North Carolina for the Fiscal Year 2017-2018.

Attachments: [June 2018 Budget Amendment - CARF](#)
[June 2018 Budget Amendment - AATLO](#)
[June 2018 Budget Amendment - PBO](#)

Unanimously Approved by Consent Vote.

- C-12.** [18-0387](#) Resolution Authorizing the City Manager to Purchase Property, Boiler/Machinery insurance from Traveler's Insurance Company through the

City's broker, Surry Insurance. [Recommended by Finance Committee.]

Attachments: [5-29-2018 Prop Insurance CARF](#)
[5-29-2018 Prop Insurance Resolution](#)

Unanimously Approved by Consent Vote.

- C-13.** [18-0398](#) Resolution Authorizing a Change Order with BAR Construction Company, Inc. in the Amount of \$121,138 for Hanes Park Renovation. (Northwest Ward). [Recommended by Finance Committee.]

Attachments: [BAR Construction Company Hanes Park Change Order-CARF](#)
[BAR Construction Company Hanes Park Change Order-RESOLUTION](#)

A motion was made by Council Member Adams, seconded by Council Member MacIntosh, that this Resolution be Approved. The motion carried unanimously.

- C-14.** [18-0401](#) Resolution Authorizing a Change Order to New Atlantic Contracting, Inc. in the Amount of \$383,085 for Union Station Restoration and Renovation - Phase 2. (East Ward). [Recommended by Finance Committee.]

Attachments: [New Atlantic Union Station Change Order - CARF](#)
[New Atlantic Union Station Change Order - RES](#)

Council Member Adams wanted to know who was responsible for ordering the correct size transformer. She asked if the City was responsible for paying for the mistake.

This is something that Duke Energy is responsible for and nothing is ordered until the work has started.

Mayor Pro Tempore Burke said the City should have checks and balances in place and someone checking on any company that works with the City. She does not want this to be a problem for the taxpayers.

Council Member Adams requested a report on the change orders and budget amendments for the 2014 bond projects including the Benton renovation project.

Council Member Larson asked questions about the location of the transformer at the building.

A motion was made by Council Member Adams, seconded by Council Member MacIntosh, that this Resolution be Approved. The motion carried unanimously.

- C-15.** [18-0405](#) Resolution Awarding Purchase Order for Towing Services - Davis Garage, Inc. - \$85,000 (Estimated Amount). [Recommended by Finance Committee.]

Attachments: [CARF - Towing Services 6-18-18.docx](#)
[RE - Towing Services 6-18-18.docx](#)

Unanimously Approved by Consent Vote.

- C-16.** [18-0406](#) Resolution Awarding Purchase Order for Vehicle Parts and Supplies - NAPA Auto Parts, Inc. - \$205,000 (Estimated Amount). [Recommended by Finance Committee.]
- Attachments:** [CARF - Auto and Truck Parts and Supplies thru NJPA 6-18-18.docx](#)
[RE - Auto and Truck Parts and Supplies thru NJPA 6-18-18.docx](#)
- Unanimously Approved by Consent Vote.**
- C-17.** [18-0425](#) Resolution Awarding Purchase Orders for Various Parts and Services - Fleet. [Recommended by Finance Committee.]
- Attachments:** [CARF - Misc parts and services 6-18-18.docx](#)
[RE - Misc parts and services 6-18-18.docx](#)
[Exhibit A - Blanket order Vendor list 6-18-18.pdf](#)
- Unanimously Approved by Consent Vote.**
- C-18.** [18-0414](#) Resolution Awarding Purchase Order for Auto and Truck Tires - Goodyear Tire & Rubber Company - \$120,000; Parrish Tire Company, Inc. - \$210,000; Mock Tire & Automotive, Inc. - \$45,000; and Snider Tire Company - \$175,000 (All Estimated Amounts). [Recommended by Finance Committee.]
- Attachments:** [CARF - Auto and Truck Tires 6-18-18.docx](#)
[RE - Auto and Truck Tires 6-18-18.docx](#)
- Unanimously Approved by Consent Vote.**
- C-19.** [18-0407](#) Resolution Awarding Purchase Order for Auto and Truck Parts and Supplies - Auto Supply Company, Inc. - \$100,000; Carquest Auto Parts of Winston-Salem, Inc. - \$80,000; and Auto Zone Stores, LLC - \$20,000 (All Estimated Amounts). [Recommended by Finance Committee.]
- Attachments:** [CARF - Auto and Truck Parts and Supplies 6-18-18.docx](#)
[RE - Auto and Truck Parts and Supplies 6-18-18.docx](#)
- A motion was made by Council Member MacIntosh, seconded by Council Member Adams, that this Resolution be Approved. The motion carried unanimously.**
- C-20.** [18-0408](#) Resolution Awarding Purchase Orders for Sole Source Vendors. [Recommended by Finance Committee.]
- Attachments:** [CARF - Sole Source Vendors 6-18-18.docx](#)
[RE - Sole Source Vendors 6-18-18.docx](#)
[Exhibit A - Sole Source Vendor list 6-18-18.pdf](#)
- Council Member Adams would like a detailed list of all services and parts provided by the vendors. She would like to know what the City is buying from John Deere.**

A motion was made by Council Member Adams, seconded by Council Member MacIntosh, that this Resolution be Approved. The motion carried unanimously.

- C-21. [18-0378](#) Resolution Approving an Enterprise Agreement with Environmental Systems Research Institute, Inc. (ESRI) for Geographic Information Systems (GIS) Software Licenses and Maintenance - \$468,000. [Recommended by Finance Committee.]

Attachments: [CARF - ESRI Enterprise Agreement June 2018.doc](#)
[Resolution ESRI EA June 2018.docx](#)
[Exhibit A - ESRI Enterprise Agreement - Completed 5-30-18 Percents.docx](#)

Unanimously Approved by Consent Vote.

- C-22. [18-0409](#) Resolution Awarding Construction Contract for the Fairgrounds Metal Storage Building Project. (North Ward) - W.C. Construction Co., LLC - \$123,500 (total base bid plus add alternate). [Recommended by Finance Committee.]

Attachments: [CARF - Fairgrounds Metal Storage Building 6-18-18.doc](#)
[RE - Fairgrounds Metal Storage Building 6-18-18.docx](#)
[Exhibit A - bid list and demographics- FG Metal Building.xlsx 6-18-18.pdf](#)

A motion was made by Council Member Adams, seconded by Council Member MacIntosh, that this Resolution be Approved. The motion carried unanimously.

- C-23. [18-0410](#) Resolution Awarding Construction Contract for Bike Lane Striping and Signage Project (Citywide) - IWC Sealcoating, Inc. - \$204,316.99. [Recommended by Finance Committee.]

Attachments: [CARF - Bike Lane Project 6-18-18.doc](#)
[RE - Bike Lane Project 6-18-18.docx](#)
[Exhibit A - Bid list and demographics - Bike Lane Project.xls 6-18-18.pdf](#)
[Proposed BikeLane \(Combined\)](#)

Council Member MacIntosh would like to have more details on how the work is being done.

Council Member Larson had questions about bicycle striping and no yellow paint.

Council Member Adams would like to see better results with the painting on the street. She said it looks messy. The look in Winston-Salem has a lot to be desired.

Mayor Pro Tempore Burke expressed concern about how the roads make it difficult for senior citizens to drive at night.

Council Member Larson asked for a map to see where the striping will be done.

A motion approving the Resolution was made by Council Member MacIntosh and seconded by Council Member Adams. The motion carried unanimously.

- C-24.** [18-0411](#) Resolution Awarding Construction Contract for the Benton Overstreet Walkway Enclosure Project (North Ward) - Garanco, Inc. - \$236,800. [Recommended by Finance Committee.]

Attachments: [CARF - Benton Overstreet Walkway Enclosure Project 6-18-18.docx](#)
[RE - Benton Overstreet Walkway Enclosure Project 6-18-18.docx](#)
[Exhibit A - bid list and demographics.pdf](#)

Unanimously Approved by Consent Vote.

- C-25.** [18-0412](#) Resolution Awarding Construction Contract for Carver School Road Sidewalk Improvements (Northeast Ward) - J & E Concrete Construction, LLC - \$354,680. [Recommended by Finance Committee.]

Attachments: [CARF - Carver School Road 6-18-18.doc](#)
[RE - Carver School Road 6-18-18.docx](#)
[Exhibit A - bid list and demographics for Carver School Rd.pdf](#)

A motion approving this Resolution was made by Council Member Clark and seconded by Council Member MacIntosh. The motion carried unanimously.

- C-26.** [18-0413](#) Resolution Awarding Purchase Order for Golf Carts - EZ-GO, Division of Textron, Inc. - \$199,516. [Recommended by Finance Committee.]

Attachments: [Memo - Functionality and Benefits of GPS for WLGC Golf Carts \(rev 6-15-18\).docx](#)
[CARF - Golf Carts for Winston Lake 6-18-18.docx](#)
[RE - Golf Carts for Winston Lake 6-18-18.docx](#)
[Exhibit A - Bid Tab - Golf Carts for Winston Lake - FB18282.pdf](#)
[Exhibit B - bid list and Demographics - Golf Carts for Winston Lake 5-21-18.pdf](#)

Council Member Adams asked why golf carts need GPS.

A motion approving this Resolution was made by Council Member Adams and seconded by Council Member MacIntosh. The motion carried unanimously.

- C-27.** [18-0430](#) Resolution Awarding Construction Contract for Miller Street Sidewalk Improvements (Northwest / Southwest Wards) - PDC Hardscapes, Inc.- \$288,454.12 (Estimated Amount). [Recommended by Finance Committee.]

Attachments: [CARF - Miller Street sidewalk 6-18-18.doc](#)
[RE - Miller Street sidewalk 6-18-18.docx](#)
[Exhibit A - Bid List and demographics - Miller Street.xlsx 6-18-18.pdf](#)

A motion was made by Council Member MacIntosh and seconded by Council Member Clark, to bring this item back to Council on 6/18/2018.

- C-28.** [18-0432](#) Resolution Awarding Contract for Grant Consulting Services - Olson Group, Ltd. [Recommended by Finance and Public Safety Committees.]

Attachments: [CARF - CCTA-Grant-Consultant-CARF-Safe-and-Secure-Community.doc 6-18-18.doc](#)
[Re - CCTA Grant Consultant Proposal.docx 6-18-18.docx](#)
[Exhibit A -bid list and demographics - CCTA Grant Consulting Services 6-18-18.pdf](#)
[Exhibit B - Score Sheet -CCTA Grant Consulting Services 6-18-18.pdf](#)

A motion approving this Resolution was made by Council Member Adams and seconded by Council Member MacIntosh. The motion carried unanimously.

- C-29.** [18-0434](#) Approval of Finance Committee Summary of Minutes - May 14, 2018.

Attachments: [Finance Committee May 14, 2018](#)

Unanimously Approved by Consent Vote.

G GENERAL AGENDA

- G-1.** [18-0373](#) Consideration of Items Related to Economic Development Assistance to Whitaker Park Development Authority, Inc.: Public Hearing: June 18, 2018. [Recommended by Finance Committee.]

Resolution Approving Economic Development Assistance to Whitaker Park Development Authority, Inc. in Accordance with N.C.G.S. 143-128.1C.

Ordinance Amending the Project Budget Ordinance for the City of Winston-Salem, North Carolina for the Fiscal Year 2017-2018.

Attachments: [Financial Assistance to WPDA for Akron Drive Extension - CARF.doc](#)
[Financial Assistance to WPDA for Akron Drive Extension - Resolution.doc](#)
[Financial Assistance to WPDA for Akron Drive Extension - Map.pdf](#)
[Financial Assistance to WPDA for Akron Drive Extension - PBO.doc](#)

This item was presented by Assistant City Manager Derwick Paige.

The item will considered for approval at in the August meeting.

A motion was made by Council Member Adams, seconded by Council Member MacIntosh.

- G-2.** [18-0389](#) Introduction of Bond Orders Related to Proposed General Obligation Bond Referendum: [Recommended by Finance Committee.]

Bond Order Authorizing the Issuance of \$43,700,000 General Obligation Street and Sidewalk Bonds of the City of Winston-Salem, North Carolina; and

Bond Order Authorizing the Issuance of \$21,100,000 General Obligation Public Safety Facilities Bonds of the City of Winston-Salem, North Carolina; and

Bond Order Authorizing the Issuance of \$31,000,000 General Obligation Parks and Recreation Bonds of the City of Winston-Salem, North Carolina; and

Bond Order Authorizing the Issuance of \$11,700,000 General Obligation Housing Bonds of the City of Winston-Salem, North Carolina; and

Bond Order Authorizing the Issuance of \$14,500,000 General Obligation Economic Development Bonds of the City of Winston-Salem, North Carolina.

Attachments: [CARF - 2018 GO Bond Referendum 06182018](#)
[Winston 2018 GO Bond Orders to be Introduced](#)

A motion was made by Council Member MacIntosh, seconded by Council Member Clark, that this Resolution be Committee Recommends Approval to the City Council, due back on 6/18/2018. The motion carried by the following vote:

- G-3.** [18-0438](#) Resolution of the City of Winston-Salem, North Carolina, Regarding Bond Orders Authorizing the Issuance of \$43,700,000 General Obligation Street and Sidewalk Bonds; the Issuance of \$21,100,000 General Obligation Public Safety Facilities Bonds; the Issuance of \$31,000,000 General Obligation Parks and Recreation Bonds; the Issuance of \$11,700,000 General Obligation Housing Bonds; the issuance of \$14,500,000 General Obligation Economic Development Bonds; Setting a Public Hearing Thereon; and Directing Publication of Notice of Said Public Hearing – Public Hearings: August 6, 2018. [Recommended by Finance Committee.]

Attachments: [Resolution Authorizing GO Bond Issuance.docx](#)
[Bond Issuance.pdf](#)

This item was presented by Chief Financial Officer Lisa Saunders.

A motion was made by Council Member Adams and seconded by Council Member Clark for this item to be considered for approval at the August meeting.

- G-4.** [18-0439](#) Review of FY18-19 Proposed Budget. [Recommended by Finance Committee.]

Attachments: [June 11 2018 Workshop Agenda.doc](#)

[1 - FY 18-19 Annual Appropriation Tax Levy Ordinance.doc](#)

[2 - FY 18-19 Project Budget Ordinance.doc](#)

[3 - FY 18-19 Project Budget Ordinance - Federal Housing and Housing Finance Assistance Funds.doc](#)

[4 - FY 18-19 Annual Appropriation & Tax Levy Ordinance - Advertising, Books, Magazines, Periodicals.doc](#)

[5 - FY 18-19 Project Budget Ordinance - Advertising Books Magazines Periodicals.doc](#)

[6 - Resolution Approving 2019-2024 Capital Plan.doc](#)

[7 - FY 18-19 Personnel Resolution - CARF \(1\)3.docx](#)

[8 - Interlocal Agreement for DA's Domestic Violence Unit - Resolution.docx](#)

[9 - Technical Corrections Ordinance v4 June 7 2018.docx](#)

[Responses to Council Questions from Budget Updates 6-7-18.pdf](#)

[June 18 2018 Public Hearing Agenda.doc](#)

This item was presented by Patrice Toney, Budget and Evaluation Director. She presented the proposed budget.

Council Member Adams asked if the additional holiday will add to the budget.

Council Member Larson said the Council has been working on getting salaries up to par with other cities and they set out to complete that.

Mayor Pro Tempore Burkesaid she is happy taxes did not increase.

Council Member Adams made a motion to recommend the FY18-19 budget and the related action items for approval by the City Council. The motion carried unanimously.

ADJOURNMENT

5:01 p.m.