

## City Council – Action Request Form

**Date:** September 17, 2018

**To:** The City Manager

**From:** Johnnie Taylor, Operations Manager  
Jerry Bates, Purchasing Director

**Council Action Requested:**  
Adoption of Resolution Awarding Purchase Order for Leaf Loaders.

**Strategic Focus Area:** Service Excellence  
**Strategic Objective:** Ensure Service Delivery Efficiency and Effectiveness  
**Strategic Plan Action Item:** No  
**Key Work Item:** No



**Summary of Information:**

The Sanitation Department has a need to replace worn out leaf loaders used for leaf collection citywide. Replacing the worn out used equipment will increase safety, decrease maintenance and repair costs, and will help eliminate excessive down time. See exhibit A for complete replacement information. Bids were solicited and received August 27, 2018, for the purchase of 12 leaf loaders per specifications and the following bids were received:

	City/State	Each Price	Total Cost
Old Dominion Brush Company	Richmond, VA	\$33,500	\$402,000
Zenn Group, LLC.	Concord, NC	45,142	541,704
Bonnell Industries, Inc.	Dixon, IL	49,900	598,800

It is recommended that a purchase order be awarded to Old Dominion Brush Company, lowest responsive, responsible bidder for 12 leaf loaders per bid specification, in the amount of \$33,500 each and total award amount of \$402,000. The purchase will be financed through the North Carolina Municipal Leasing Corporation. Funding for the lease payments is available in the General Fund FY 2018-19 budget.

M/WBE COMMENT: This equipment was advertised on the City and State’s website. Notifications of the bid opportunity were sent to known businesses that supply this equipment and sent to all local M/WBE and area HUB businesses on a weekly basis. See Exhibit A for a complete list of businesses notified of the project and workforce demographics.

**Committee Action:**

<b>Committee</b>	Finance 9/10/18	<b>Action</b>	Approval
<b>For</b>	Unanimous	<b>Against</b>	

**Remarks:**