

Resolution #21-0329

2021 Resolution Book, Page 121

**RESOLUTION AWARDING CONTRACT FOR WINSTON-SALEM
FIRE DEPARTMENT MEDICAL EVALUATION SERVICES**

WHEREAS, the Winston-Salem Fire Department (WSFD) has a need for a service provider to conduct medical evaluation services, which may include the various medical services necessary for pre-employment screenings/assessments; required physical examinations and other medical services as recommended by the National Fire Protection Association (NFPA) and the Fire Service Accreditation Model; and

WHEREAS, a Request for Proposals (RFP) process was conducted and only one proposal was submitted by The Mobile Doc, PLLC; and

WHEREAS, an evaluation panel of City staff reviewed the proposal received to verify the proposer met the requirements of the RFP; and

WHEREAS, after evaluation and scoring of the proposal, it is staff's recommendation to award the contract for WSFD medical evaluation services as recommended by NFPA and the Fire Service Accreditation Model to The Mobile Doc, PLLC in the estimated annual amount of \$194,140 for the initial contract term of three years from date of award with the option to extend this service contract for as many as two additional 12-month periods, if both parties agree and funds are made available for that purpose, for a potential total contract value in the estimated amount of \$970,700 and contract pricing may be adjusted annually by an amount not to exceed 3% based on the Consumer Price Index; and

WHEREAS, it is the recommendation of the Finance Committee that a contract for

WSFD medical evaluation services per bid specifications as recommended by NFPA and the Fire Service Accreditation Model be awarded to The Mobile Doc, PLLC in the estimated annual amount of \$194,140 for the initial contract term of three years from date of award with the option to extend this service contract for as many as two additional 12-month periods, if both parties agree and funds are made available for that purpose, for a potential total contract value in the estimated amount of \$970,700 and contract pricing may be adjusted annually by an amount not to exceed 3% based on the Consumer Price Index.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Winston-Salem, that a contract to provide physical medical evaluation services per bid specifications as recommended by NFPA and the Fire Service Accreditation Model is hereby awarded to The Mobile Doc, PLLC in the estimated annual amount of \$194,140 for the initial contract term of three years from date of award with the option to extend this service contract for as many as two additional 12-month periods, if both parties agree and funds are made available for that purpose, for a potential total contract value in the estimated amount of \$970,700 and contract pricing may be adjusted annually by an amount not to exceed 3% based on the Consumer Price Index.

BE IT FURTHER RESOLVED that the award of this contract constitutes a preliminary determination as to qualifications of the bidder. The City is not legally bound to perform the contract until the contract is duly executed by the City.

BE IT FURTHER RESOLVED that funds for the service are subject to approved City Council budget appropriations.