

Resolution 19-0191

Resolution Book 1, Volume 1

**RESOLUTION APPROVING A MUNICIPAL RECORDS RETENTION
AND DISPOSITION SCHEDULE WITH NORTH CAROLINA
DEPARTMENT OF CULTURAL RESOURCES**

WHEREAS, N.C.G.S. 121-51(b) provides that a municipal records retention and disposition schedule agreement shall provide authority for the destruction or disposal of public records in accordance with its provisions; and

WHEREAS, on November 19, 1984, the City Council adopted a resolution approving a municipal records retention and disposition schedule published by the North Carolina Department of Cultural Resources, which was revised and adopted by the City Council on August 15, 1997; and

WHEREAS, subsequent amendments were adopted by the City Council on August 20, 2001, August 19, 2002, March 24, 2003 and February 18, 2013; and

WHEREAS, the Department of cultural Resources published a revised schedule dated March 1, 2019 which supersedes the standards published on September 10, 2012, and adopted by Council on February 18, 2013; and

WHEREAS, it is recommended that public records of the City of Winston-Salem be retained and disposed of in accordance with the schedule published by the North Carolina Department of Cultural Resources.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and the City Council of the City of Winston Salem, that the attached Municipal Records Retention and Disposition Schedule Agreement, and the attached Municipal Records Retention and Disposition Schedule are hereby approved, and the City Manager, Mayor and City Secretary are authorized to execute same for and on behalf of the City of Winston Salem.