

City Council – Action Request Form

Date: June 18, 2018

To: The City Manager

From: Tasha Ford, Assistant City Manager
Jerry Bates, Purchasing Director

Council Action Requested:

Adoption of Resolution Awarding Purchase Order for Golf Carts.

Strategic Focus Area: Service Excellence
Strategic Objective: Ensure Service Delivery Efficiency and Effectiveness
Strategic Plan Action Item: No
Key Work Item: No



Summary of Information:

Bids were received May 24, 2018, for the purchase of 62 golf carts intended as replacements for the fleet of Yamaha golf carts currently in use at Winston Lake Golf Course. The bid which required pricing for 62 new golf carts per detailed specifications also included a trade-in allowance for the current golf carts used by the facility which are 2013 Yamaha golf carts model #YDREL1H. These units would become surplus to the needs of the City. The City also requested alternate pricing from each bidder for built-in USB charging ports in each cart and a GPS system on each cart that will allow Winston Lake staff to track each cart's location on the course at all times. See Exhibit A for the detailed bid tabulation. See below for a summary of base bids received:

	<u>City/State</u>	<u>Total Cost</u>
EZ-GO, Division of Textron, Inc.	Augusta, GA	\$151,900.00
Yamaha Golf-Car Company	Kennesaw, GA	160,779.64
Club Car, LLC	Evans, GA	175,150.00

The City has the desire to purchase alternate 2, GPS tracking system, at the additional cost of \$47,616.00; therefore, it is recommended that a purchase order be awarded to EZ-GO, Division of Textron, Inc., low bidder meeting specifications, for the purchase of 62 EZ-GO TXT golf carts per bid specifications in the amount of \$151,900, which includes the trade-in allowance of \$96,100 for the 62 Yamaha golf carts currently in use at Winston Lake and an additional \$47,616 for the GPS tracking systems to be included in each cart for a total award amount of \$199,516.

Committee Action:

Committee	<u>Finance 6/11/18</u>	Action	<u>Approval</u>
For	<u>Unanimous</u>	Against	<u></u>

Remarks:

This recommendation is in accordance with N.C.G.S 143-129.7, which provides "...the awarding authority may award a contract for both the purchase of the apparatus, supplies, materials, or equipment and the sale of trade-in property taking into consideration the amount offered on the trade-in when applying the criteria for award..."

The purchase of this equipment will be financed through the North Carolina Municipal Leasing Corporation. Funding for the lease payments is subject to appropriation in the General Fund FY 2018-19 budget.

M/WBE comment: Notifications were sent to all local M/WBE and area HUB businesses on a weekly basis. The bid opportunity was advertised on the City web site as well as the North Carolina IPS site. See Exhibit B for a complete list of businesses notified of this bid as well as workforce demographics for the awarded vendor.