

City Council – Action Request Form

Date: April 11, 2022

To: Mayor, Mayor Pro Tempore, and Members of the City Council

From: Johnnie Taylor, Assistant City Manager
 Nicholas Geis, Property and Facilities Management Director
 Shantell McClam, Purchasing Director

Council Action Requested:
 Resolution Authorizing the City Manager to Approve a Change Order with Allied Universal Security Services to Continue to Provide Security Services at City Hall (CH) and Bryce A. Stuart (BAS) Facilities Until the Conclusion of the RFP Process

Strategic Focus Area: Safe and Secure Community
Strategic Objective: Promote Workplace Safety
Strategic Plan Action Item: No
Key Work Item: No



Summary of Information:
 Allied Universal Security Services has successfully provided security services to CH and BAS for five years. In July, Allied Universal Security Services agreed to continue to provide security services at these facilities while the City prepared specifications for a request for proposal (RFP) for City security services.

In November, Council approved a change order for \$67,500 to allow for payment to continue until the RFP process was completed. Based on the RFP schedule, the successful bidder would be under contract to begin providing security services in February 2022. However, In December 2021, the City rejected all proposals for security services. The City is currently re-advertising the request for proposal for City security services.

Staff is recommending approval authorizing the City Manager to execute a change order with Allied Universal Security Services, in the approximate amount of \$116,000. Funds to cover the cost of this change order are available in the Property and Facilities Management (PFM) operating budget.

Committee Action:

Committee	Finance 4/11/22	Action	Approval
For	Unanimous	Against	

Remarks: