

City Council – Action Request Form

Date: April 12, 2021

To: Mayor, Mayor Pro Tempore, and Members of the City Council

Johnnie Taylor, Operations Director

From: Keith Huff, Traffic Field Operations Director
Jerry Bates, Purchasing Director

Council Action Requested:

Resolution Awarding Contract for Concrete Repairs (City-Wide)

Strategic Focus Area: Quality Transportation

Strategic Objective: Expand Bike/Sidewalk/Greenway Network

Strategic Plan Action Item: No

Key Work Item: No



Summary of Information:

The City of Winston-Salem has the need for maintenance and repair of sidewalks, curbs, curb and gutter, curb ramps and driveways throughout the City of Winston Salem. Work under this contract is generated by the governing board, city staff, new development/permits, and citizen requests.

City/County Purchasing advertised a Request for Proposals for this contract and proposals were received on March 26, 2021, from Mayes Landscaping & Concrete, Inc. located in Winston-Salem, NC and Carolina Asphalt Paving, Inc. located in Brown Summit, NC.

An evaluation panel of five staff members from Traffic Field Operations, Transportation, and the Office of Business Advancement and Inclusion was selected to evaluate the proposals received. Respondents were evaluated for selection based on the proposer most qualified to meet the specification requirements, which included M/WBE participation, business location, verifiable job references and price. Based upon the evaluation panel's assessment, the proposal of Mayes Landscaping & Concrete, Inc. achieved the highest score. See Exhibit B for the detailed scoresheet for this service.

The initial contract period is from date of award through June 30, 2022. Terms of the bid allow the City the right to extend the contract for as many as two additional annual periods (until June 30, 2024), if both parties agree and funds are made available for that purpose. Unit prices may be adjusted at the beginning of each additional annual period by an amount not to exceed the latest available Consumer Price Index for All Urban Consumers on the U.S. Department of Labor Bureau of Labor Statistics website at the time the extension is pursued.

Committee Action:

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| Committee | <u>Finance 4/12/2021</u> | Action | <u>Approval</u> |
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| For | <u>Unanimous</u> | Against | <u></u> |
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Remarks:

It is recommended that the annual concrete repair contract be awarded to Mayes Landscaping & Concrete, Inc. in the estimated budgeted amount of \$250,000 with the option to extend the contract for as many as two additional annual periods, making the total possible award amount over three years to be the estimated amount of \$750,000. Annual renewals will be based upon funding availability.

M/WBE comment: The Request for Proposals was sent directly to 33 companies known to perform concrete and paving; and in addition was advertised on the City purchasing website whereby four additional firms requested the bid. See Exhibit A for a complete list of businesses notified and workforce demographics. Mayes Landscaping & Concrete, Inc. is a HUB-certified minority-owned business.