

**City Council – Action Request Form**

**Date:** August 20, 2018  
**To:** The City Manager  
**From:** Trey Mayo, Fire Chief  
Jerry Bates, Purchasing Director

**Council Action Requested:**  
Adoption of Resolution Awarding Purchase Order for Firefighter Protective Turnout Gear.

**Strategic Focus Area:** Service Excellence  
**Strategic Objective:** Ensure Service Delivery Efficiency and Effectiveness  
**Strategic Plan Action Item:** No  
**Key Work Item:** No



**Summary of Information:**  
The Winston-Salem Fire Department (WSFD) has a need to purchase 102 sets of firefighter protective turnout gear as follows;

- 27 sets as scheduled replacements for gear that reaches the 10 year expiration per NFPA 1851 during FY2018/19
- 15 sets for recruit class 26
- 60 sets for two recruiting classes during 2018/19

Turnout gear consists of coats, pants, suspenders, two pair of boots, two Nomex hoods, two pair of gloves, and helmet. On April 16, 2018, the Mayor and City Council awarded a contract to purchase firefighter protective turnout gear from Stevens Fire Equipment, Inc., located in Morganton, NC, and the lowest responsive, responsible bidder meeting all bid specifications from bids received February 20, 2018. Stevens Fire Equipment, Inc. will maintain the same unit price of \$3,430 per set from the previous bid for the 102 sets requested for this purchase.

The City’s FY 2018-19 capital equipment budget includes \$349,860 for the purchase of firefighter protective turnout gear; therefore, WSFD is requesting the purchase of 102 sets of firefighter protective turnout gear at \$3,430 each for the total cost of \$349,860. It is recommended that a purchase order be awarded to Stevens Fire Equipment, Inc., for the purchase of 102 sets of firefighter protective turnout gear at a total cost of \$349,860. This purchase will be financed through the North Carolina Municipal Leasing Corporation. Funding for the lease payments is available in the General Fund FY 2018-19 budget.

**Committee Action:**

<b>Committee</b>	<u>Finance 8/13/18</u>	<b>Action</b>	<u>Approval</u>
<b>For</b>	<u>Unanimous</u>	<b>Against</b>	<u></u>

**Remarks:**

M/WBE COMMENT: The original project was advertised on the City's website. Notifications of this opportunity were sent weekly to all local M/WBE and regional HUB and DBE businesses.

Workforce Demographics: See Exhibit A