

City Council – Action Request Form

Date: June 13, 2023

To: Mayor, Mayor Pro Tempore and Members of the City Council

From: Johnnie Taylor, Assistant City Manager
 Patrice Toney, Assistant City Manager
 TaWanna Gates, Interim Purchasing Director

Council Action Requested:
 Resolution Awarding Annual Blanket Purchase Orders for Miscellaneous Parts and Services

Strategic Focus Area: Service Excellence
Strategic Objective: Ensure Service Delivery Efficiency and Effectiveness
Strategic Plan Action Item: No
Key Work Item: No



Summary of Information:

The Winston-Salem Fleet Department, Police Department, Fire Department, and Property and Facilities Maintenance has regular requirements for parts, repairs, services, and maintenance of equipment used in City operations and is requesting the approval to award annual blanket purchase orders to vendors identified on Exhibit A following the resolution.

These vendors have proven to provide excellent service and the quick turn-a-round that is needed to keep equipment available for use; therefore, it is recommended that purchase orders for vendors supplying parts, repairs, and maintenance of equipment used in City operations from the period of July 1, 2023, through June 30, 2024, be awarded to each vendor based on historical spend data as identified on Exhibit A.

Committee Action:

Committee	FC June 13, 2023	Action	Approval
For	Unanimous	Against	

Remarks: