

## City Council – Action Request Form

**Date:** September 18, 2017

**To:** The City Manager

**From:** Jerry Bates, Purchasing Director

**Council Action Requested:**

Adoption of Resolution Awarding a Contract for Underground Facility Locating Services.

**Strategic Focus Area:** Quality Transportation  
**Strategic Objective:** Improve Integrated Road Network  
**Strategic Plan Action Item:** No  
**Key Work Item:** No



**Summary of Information:**

Bids were received August 16, 2017, for a contract to provide the necessary materials, labor and equipment for underground facility locating services on the City's Traffic Signal System Fiber Optic Cable network located in public right-of-ways and off-street easements. The bid unit cost was based on locating approximately 6,000 underground facilities. Below is a summary of bids received:

	<u>City/State</u>	<u>Estimated Annual Cost</u>
USIC Locating Services, LLC	Indianapolis, IN	\$93,300
Tess Locating, LLC	Herndon, VA	114,000
S&N Communications, Inc.	Kernersville, NC	136,950

Terms of the bid reserves the right to extend the contract for as many as four additional twelve month terms, if both parties agree and funds are made available for that purpose. If the contract is extended, the contract price may be adjusted by an amount not to exceed the Consumer Price Index as reported in the latest available Consumer Price Index for All Urban Consumers on the U.S. Department of Labor Bureau of Labor Statistics website at the time the extension is pursued.

**Committee Action:**

<b>Committee</b>	Finance 9/11/17	<b>Action</b>	Approval
<b>For</b>	Unanimous	<b>Against</b>	
<b>Remarks:</b>			

It is recommended that a contract be awarded to USIC Locating Services, LLC, the lowest responsive, responsible bidder, in the estimated annual amount of \$93,300 based on unit prices contained in the bid document from date of award through June 30, 2018, with the option to extend for as many as four additional twelve month terms, if both parties agree and funds are made available for that purpose making the total award possible in the estimated amount of \$466,500.

Workforce Demographics: See Exhibit A

M/WBE comment: See Exhibit A for a complete list of businesses notified of this bid opportunity. There are no known area minority or woman-owned companies that provide these services.