

City Council – Action Request Form

Date: October 16, 2017

To: The City Manager

From: Jerry Bates, Purchasing Director

Council Action Requested:

Adoption of Resolution Awarding Purchase Order for Subcompact Pickup Trucks.

Strategic Focus Area: Service Excellence

Strategic Objective: Ensure Service Delivery Efficiency and Effectiveness

Strategic Plan Action Item: No

Key Work Item: No



Summary of Information:

Bids were received September 8, 2017, for the purchase of nine subcompact pickup trucks intended as scheduled replacements for fleet pool lease vehicles. See Exhibit B for replacement information. Below is a summary of bids received:

	<u>City/State</u>	<u>Cost Each</u>	<u>Total Cost</u>
Capital Automotive Sales, LLC	Wilmington, NC	\$18,709	\$168,381
Modern Automotive Network, LLC	Winston-Salem, NC	22,030	198,270
Modern Automotive Network, LLC	Winston-Salem, NC	22,430	201,870
Mynatt Enterprises, Inc.	Concord, NC	23,603	212,427

See Exhibit A for a detailed bid tabulation

It is recommended that a purchase order be awarded to Capital Automotive Sales, LLC, low bidder meeting specifications, for the purchase of nine subcompact pickup trucks in the amount of \$168,381 and that all other bids are rejected.

Committee Action:

Committee	<u>Finance 10/9/2017</u>	Action	<u>Approval</u>
For	<u>Unanimous</u>	Against	<u></u>

Remarks:

The purchase of these trucks will be financed through the North Carolina Municipal Leasing Corporation. Funding for the lease payments is available in the General Fund FY 2017-18 budget.

M/WBE comment: Tindol Ford, a woman-owned business enterprise, was invited to bid on these vehicles but chose not to submit a proposal. See Exhibit A for a complete list of businesses notified of this bid

Workforce Demographics: See Exhibit A