

City Council – Action Request Form

Date: October 14, 2019

To: Mayor, Mayor Pro Tempore, and Members of the City Council

From: Catrina Thompson, Chief of Police
Jerry Bates, Purchasing Director

Council Action Requested:

Resolution Awarding Purchase Orders for Vehicle Lighting Equipment

Strategic Focus Area: Service Excellence
Strategic Objective: Ensure Service Delivery Efficiency and Effectiveness
Strategic Plan Action Item: No
Key Work Item: No



Summary of Information:

On September 26, 2019, bids were received for the purchase of vehicle lighting equipment to upfit Dodge Charger police vehicles for the Winston-Salem Police Department. The bid specifications required unit pricing for Pro-Guard and Gamber Johnson manufactured equipment for use inside the vehicle and unit pricing for Emergency lighting equipment manufactured by Federal Signal. The bids received are listed below:

Internal Equipment		
	<u>City/State</u>	<u>Total Bid</u>
West Chatham Warning Devices, Inc.	Savannah, GA	\$43,293.60
B&G Electronics & Communications, Inc.	Dover, NC	51,216.59
Batteries of NC, LLC	Lillington, NC	22,946.20
Federal Signal Equipment		
Ilderton Conversion Co. dba Ilderton Emergency Lighting	High Point, NC	\$80,620.50

The bid submitted by Batteries of NC, LLC for vehicle internal lighting equipment was a partial bid failing to meet the bid specifications and cannot be considered for award. It is recommended that contracts be awarded to West Chatham Warning Devices, Inc. for the internal equipment, in the estimated amount of \$43,293.60, and to Ilderton Conversion Co., dba Ilderton Emergency Lighting, for the Federal Signal equipment in the estimated amount of \$80,620.50. The City's FY 2019-20 capital equipment budget includes sufficient funding for this purchase.

Committee Action:

Committee	<u>Finance 10/14/19</u>	Action	<u>Approval</u>
For	<u>Unanimous</u>	Against	<u></u>
Remarks:			

This purchase will be financed through the North Carolina Municipal Leasing Corporation. Funding for the lease payments is available in the General Fund FY 2019-20 budget.

M/WBE comment: This bid was advertised on the City's website. Notifications were sent to known businesses that supply this equipment. B & G Electronics & Communications, Inc. is a woman owned business. See Exhibit A for a complete list of businesses notified of this bid and workforce demographics.