

City Council – Action Request Form

Date: September 9, 2025

To: Mayor, Mayor Pro Tempore, and Members of the City Council

From: Martin Potter, Senior Real Estate Agent
Ben Rowe, Assistant City Manager

Council Action Requested:

Resolution Authorizing a Lease Renewal with the State of North Carolina for space in City-Owned Property at 226 South Liberty Street (South Ward)

Strategic Focus Area: Economic Prosperity

Strategic Plan Objective: CAE1: Strengthening relationships with community partners

Summary of Information:

On September 12, 2022, the City Council of the City of Winston-Salem authorized a lease renewal with the State of North Carolina for a three-year lease for the 5,756 square feet on the second floor of 226 South Liberty Street with an annual lease payment of \$25,000. The existing lease is set to expire on February 1, 2026.

The State of North Carolina has requested a renewal of the current lease under the same terms as the existing lease. The terms of the lease are \$25,000 annually for 3 years with the lease expiring on February 1, 2029. No renewal period has been requested within the new lease.

The attached resolution authorizes a lease renewal of 5,756 square feet of City property at 226 South Liberty Street to the State of NC as described herein and as agreed to by the City Attorney.

Committee Action:

Committee FC 09/09/2025 **Action** Approval

For Unanimous **Against**

Remarks: