

Resolution #22-0328
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**RESOLUTION AWARDING CONTRACT FOR UNDERGROUND FACILITY
LOCATING SERVICES**

WHEREAS, City/County Purchasing issued a Request for Proposals (RFP) on behalf of the Winston-Salem Transportation and Information Systems Departments to provide Underground Facility Locating Services, with proposals received on May 3, 2022, from the following firms: Line Quest LLC located in Brown Summit, NC, Southern Cross located in Peachtree Corners, GA, Stake Center Locating Inc. located in Greensboro, NC and USIC Locating Services, LLC located in Indianapolis, IN; and

WHEREAS, the proposal from Line Quest LLC failed to include the proper documents that were designated as required in the original request for proposals and therefore their proposal was rejected as non-responsive; and

WHEREAS, terms of the RFP specified detailed evaluation criteria of business location, cost, references and completeness of proposal and an evaluation panel of staff members from Transportation, Information Systems, Utilities and Business Inclusion and Advancement reviewed the proposals received and are recommending award to USIC Locating Services, LLC in the total annual amount of \$183,300; and

WHEREAS, terms of the bid reserve the right for the City to extend this contract for as many as two additional 12-month periods, giving the contract a total potential value of \$549,900; and

WHEREAS it is the recommendation of the Finance Committee that a contract for Underground Facility Locating Services per the prices offered in the RFP be awarded to USIC Locating Services, LLC in the total contract amount not to exceed \$183,300 and that terms of the

contract reserve the right for the City to extend this contract for as many as two additional 12-month periods, if both parties agree and funds are made available for that purpose, for a potential total estimated contract value of \$549,900.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Winston-Salem that a contract for Underground Facility Locating Services per the unit prices offered in the proposal is hereby awarded to USIC Locating Services, LLC in the contract amount not to exceed \$183,300.

BE IT FURTHER RESOLVED that the award of this purchase order constitutes a preliminary determination as to the qualification of the bidder. The City is not legally bound to perform the contract until the order is duly executed by the City.

BE IT FURTHER RESOLVED that funds have been appropriated in the FY 2022-23 budget to cover the cost of these services through June 30, 2023 and costs for services provided in any future contract extensions are subject to appropriation.