

**RESOLUTION AWARDING CONTRACT FOR FUEL DELIVERIES
AT CITY LOCATIONS**

WHEREAS, deliveries for less than transport loads of fuel oil, highway diesel and gasoline for vehicle and equipment are needed on a “keep full” and “as called for” basis for several City of Winston-Salem tank locations; and

WHEREAS, after due advertisement, bids were accepted by the Purchasing Department at 10:00 a.m. on Tuesday, April 24, 2018, for fuel delivery services through June 30, 2019, based on an estimated annual quantity of 183,000 gallons; and the following bids were received:

	<u>City/State</u>	<u>Delivery Cost/Gal</u>	<u>Total Delivery Cost</u>
James River Solutions, LLC	Ashland, VA	\$0.12564	\$22,992.12
Clinard Oil Co. Inc.	Thomasville, NC	0.23950	43,245.40

WHEREAS, it is the recommendation of the Finance Committee that a contract be awarded to James River Solutions, LLC in the estimated amount of \$22,992.12 for fuel delivery services through June 30, 2019, based on an estimated annual quantity of 183,000 gallons.

WHEREAS, historical spend information for the fuel and delivery charges were \$240,648 in FY2016, \$265,337 in FY2017, and will be approximately \$305,000 in FY2018; and

WHEREAS, it is also recommended that each department using this term agreement will create an annual blanket purchase order using historical spend data provided for the delivery cost plus the daily spot market price for the fuel requested.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Winston-Salem, that a contract is hereby awarded to James River Solutions, LLC for fuel delivery services through June 30, 2019, based on an estimated annual quantity of 183,000 gallons and that each department using this term agreement may create an annual blanket purchase order using historical spend data provided for the delivery cost plus the daily spot

market price for the fuel requested. The City Manager and City Secretary are hereby authorized to execute the contract on behalf of the City, contract forms to be approved by the City Attorney.

BE IT FURTHER RESOLVED that the award of this contract constitutes a preliminary determination as to the qualifications of the bidder. The City is not legally bound to perform the contract until the contract is duly executed by the City.

BE IT FURTHER RESOLVED that funds have been previously appropriated and are available in various accounts to cover the cost of this contract.