

City Council – Action Request Form

Date: August 21, 2017

To: The City Manager

From: Jerry Bates, Purchasing Director

Council Action Requested:

Adoption of Resolution Awarding Purchase Order for Three-Quarter Ton Pickup Trucks.

Summary of Information:

On August 17, 2016, bids were accepted for the purchase of four three-quarter ton pickup trucks with utility beds, intended for use by the Fleet Division of the Property & Facilities Maintenance Department. On September 19, 2016, the Mayor and City Council awarded the purchase of four three-quarter ton pickup trucks with utility beds to the low bidder meeting specifications, Piedmont Truck Center, Inc, located in Greensboro, NC.

The Fleet Division has a need to purchase an additional four three-quarter ton trucks with utility beds. These vehicles are scheduled replacements for equipment that has exceeded its useful life and has regular down time with excessive maintenance and costly repairs.

Terms of the original bid allow the purchase of additional vehicles meeting the same specifications for 12 months following the bid award. Piedmont Truck Center, Inc. has offered to sell four additional vehicles, meeting all original specifications, at the same cost of \$26,494 each. It is recommended that a purchase order be awarded for four three-quarter ton pickup trucks with utility beds to Piedmont Truck Center, Inc., low bidder meeting specifications, in the amount of \$26,494 each for a total award of \$105,976.

The purchase will be financed through the North Carolina Municipal Leasing Corporation. Funding for the lease payments is available in the General Fund FY 2017-18 budget.

M/WBE comment: Tindol Ford, a woman-owned business enterprise, was invited to bid on these vehicles but chose not to submit a proposal.

Vehicle Replacement Information and Workforce Demographics: See Exhibit A

Committee Action:

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| Committee | <u>Finance 8/14/17</u> | Action | <u>Approval</u> |
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| For | <u>Unanimous</u> | Against | <u></u> |
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Remarks: