

## City Council – Action Request Form

**Date:** August 12, 2019

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**To:** Mayor, Mayor Pro Tempore and Members of the City Council

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**From:** Damon Dequenne, Assistant City Manager  
Trey Mayo, Fire Chief  
Jerry Bates, Purchasing Director

**Council Action Requested:**

Resolution Awarding Purchase Order for Firefighter Protective Turnout Gear

**Strategic Focus Area:** Service Excellence  
**Strategic Objective:** Ensure Service Delivery Efficiency and Effectiveness  
**Strategic Plan Action Item:** No  
**Key Work Item:** No



**Summary of Information:**

The Winston-Salem Fire Department (WSFD) has a need to purchase 68 sets of firefighter protective turnout gear during FY2019-20 as follows;

- 28 sets as scheduled replacements for gear that reaches the 10 year expiration per NFPA 1851 during FY2019/20
- 30 sets for recruit class
- 10 sets for unforeseen incidents

Turnout gear consists of coats, pants, suspenders, two pair of boots, two Nomex hoods, two pair of gloves, and helmet. On April 16, 2018, the Mayor and City Council awarded a contract to purchase firefighter protective turnout gear from Stevens Fire Equipment, Inc., located in Morganton, NC, and the lowest responsive, responsible bidder meeting all bid specifications. Terms of the original bid received February 20, 2018, allows the WSFD to purchase additional turnout gear per original bid specifications for two additional 12-month periods providing both parties agree and funds are made available for that purpose. Stevens Fire Equipment, Inc. agreed to maintain the same unit price of \$2,952 per set from the original bid for the additional terms.

It is recommended that a purchase order be awarded to Stevens Fire Equipment, Inc., for the purchase of 68 sets of firefighter protective turnout gear during FY2019-20 at a total cost of \$200,736 with the option to purchase 90 sets of firefighter protective turnout gear during FY2020-21 at a total cost of \$265,680 making the total possible award amount of \$466,416.

**Committee Action:**

<b>Committee</b>	Finance 8/12/19	<b>Action</b>	Approval
<b>For</b>	Unanimous	<b>Against</b>	

**Remarks:**

The City's FY 2019-20 capital equipment budget includes \$200,740 for the purchase of firefighter protective turnout gear and FY2020-21 would be subject to approved budget appropriations for the purchase.

This FY 2019-20 purchase will be financed through the North Carolina Municipal Leasing Corporation. Funding for the lease payments is available in the General Fund FY 2019-20 budget.

M/WBE COMMENT: The original project was advertised on the City's website. Notifications of this opportunity were sent weekly to all local M/WBE and regional HUB and DBE businesses.

Workforce Demographics: See Exhibit A