Date: June 19, 2017

To: The City Manager

From: Jerry Bates, Purchasing Director

Council Action Requested:

Adoption of Resolution Awarding Purchase Order for Emergency Communications Consoles.

Summary of Information:

The city of Winston-Salem is in the process of renovating their primary Public Safety Answering Point (PSAP) located at 725 N. Cherry St., Winston-Salem, NC 27101 and has the need for the purchase and installation of 12 new console/dispatch workstations. Personnel are required to manage multiple monitors and additional ancillary rack mount electronics to perform their duties. Additionally, emergency communications consoles are utilized 24 hours per day/7 days per week by different employees with different physical sizes and needs, and thus must provide a unique ergonomic approach for a high stress and demanding environment. With this in mind, only console workstations specifically designed and engineered for Emergency Communication Centers with manufacturers specializing in designing, manufacturing, and installing console workstations for mission critical environments could be considered.

On May 23, 2017, bids were accepted for the purchase and installation of 12 new console/dispatch workstations. See Exhibit A for the list of businesses notified of the bid opportunity and workforce demographics information. Summary of bids received:

	<u>City/State</u>	Total Bid
ErgoFlex Systems, Inc.,		
dba Xybis Systems, Inc.	Littleton, CO	\$161,702.18
Watson Furniture Group, Inc.	Poulsbo, WA	172,748.20
Russ Bassett Corporation	Whittier, CA	191,058.60
Evans Consoles Corporation	Vienna, VA	247,793.96

The low bid submitted by ErgoFlex Systems, Inc., dba Xybis Systems, Inc. and second lowest bid submitted by Watson Furniture Group, Inc. failed to meet bid specifications and cannot be considered for award; therefore, it is recommended that the purchase order for the purchase and installation of 12 new console/dispatch workstations be awarded to Russ Bassett Corporation in the amount of \$191,058.60.

Committee Action:				
Committee	Finance 6/12/17	Action	Approval	
For	Unanimous	Against		
Remarks:				

The purchase will be funded through the WSPD E-911 surcharge operating budget.

M/WBE comment: There are no known minorities or woman-owned companies that sell emergency communications consoles.

Workforce Demographics: See Exhibit A