City Council – Action Request Form

Date: February 14, 2023

To: Mayor, Mayor Pro Tempore, and Members of the City Council

Aaron King, Assistant City Manager

From: Toneq McCullough, Transportation Director

Donna Woodson, General Manager WSTA Shantell McClam, Purchasing Director

Council Action Requested:

Resolution Awarding Purchase Order for Paratransit Buses

Strategic Focus Area: Service Excellence

Strategic Objective: Ensure Service, Efficiency and Effectiveness

Strategic Plan Action Item: No

Key Work Item: No

Summary of Information:

The Winston-Salem Transit Authority (WSTA) has the need to purchase four (4) Paratransit Buses, therefore, the City of Winston-Salem Purchasing Department, on behalf of WSTA advertised for bid the Paratransit Buses per bid no. FB2360 to be received on October 26th, 2022, per bid specifications. The bid was sent directly to three vendors, advertised on the Purchasing website, and on the State of N.C. Interactive Purchasing Website. The following bid was received:

Creative Bus Sales Inc. Charlotte, N.C. \$857,656

Creative Bus Sales Inc. was the only vendor to submit a bid for the Paratransit Buses at the unit price of \$214,414, for a total cost of \$857,656 for four (4) Paratransit Buses.

Terms of the bid reserved the right for the City to purchase up to nine (9) total new Paratransit Buses at the unit cost of \$214,414.00 each, with the option to adjust pricing per the Producer Price Index for Truck and Bus Bodies, Series no. 1413 for purchases made following the initial purchase order. Making the total possible award \$1,929,726 if five (5) additional buses are purchased.

Committee Action:			
Committee	PS 2.13.23& Fin 2.14.23	Action	Approval
For	Unanimous	Against	
Remarks:		=	

It is recommended that a purchase order for four (4) Paratransit Buses at a unit cost of \$214,414.00, be awarded to Creative Bus Sales, Inc. for a total cost of \$857,656.00.

Funds have been previously appropriated and available to cover the cost of this purchase in the following accounts: 627910, 627908 and 627903 for FY2022-23. Any additional purchases would be subject to future budget appropriations.

DBE comment: DBE Vendors were solicited through the RFP process.

M/WBE comment: There are no known area minority or woman-owned companies that sell these buses.

See Exhibit A for the Workforce Demographics for Creative Bus Sales Inc.