

City Council – Action Request Form

Date: November 12, 2019

To: Mayor, Mayor Pro Tempore, and Members of the City Council

From: Tasha Logan Ford, Assistant City Manager
William L. Royston, Recreation and Parks Director

Council Action Requested:

Resolution to Enter into an Agreement with The Pignato Group for Professional Architectural and Engineering Services for the Design and Construction Oversight for Golf Course Irrigation System Replacements

Strategic Focus Area: Livable Neighborhoods

Strategic Objective: Expand Open Space and Recreational Facilities

Strategic Plan Action Item: No

Key Work Item: Yes



Summary of Information:

In the summer of 2017, the City’s Recreation and Parks Department contracted with Stewart Inc., an engineering firm to conduct a comprehensive assessment of all of its, facilities, including parks, recreation centers, swimming pools, and golf courses. The proposed capital plan for FY 2019-2020 includes \$800,000 to fund the renovation and replacement of the on-course irrigation boxes and the central irrigation control system at Winston Lake and Reynolds Park Golf Courses. The scope of work will include, but not limited to the replacement of approximately 350 heads at Winston Lake Golf Course and 370 heads at Reynolds park Golf Course. Completing the renovations will allow more efficient use of water at both facilities.

The City selects firms to provide architectural, engineering, and surveying services in accordance with public policy established in N.C.G.S. §143-64.31, which provides for a qualifications-based selection process. In September 2019, the City posted Requests for Qualifications (RFQ’s) to perform architectural or engineering design services. Two architectural/engineering firms submitted RFQ’s.

Committee Action:

Committee	Finance 11/12/19	Action	Approval
For	Unanimous	Against	

Remarks:

Proposals were received October 14, 2019, with summary of applicants as follows:

<u>Company</u>	<u>City/State</u>
Elite Consultant Solutions	Winston-Salem, NC
The Pignato Group	Asheville, NC

Major criteria considered during the evaluation included, but were not limited to:

- **M/WBE Commitment**
- **Location of Business**
- **Service and Staffing Project**
- **Work Experience**
- **Understanding of Project**
- **Staff Availability**

The Pignato Group and Elite Consultant Solutions were rated as equally qualified firms to provide architectural and engineering design and construction oversight services for the golf course irrigation system replacements. Staff recommends that The Pignato Group be awarded golf course irrigation replacement for Winston Lake and Reynolds Park Golf Courses based upon the proposer's involvement in the project. The Pignato Group's team includes Mid-South Irrigation and Landscape, an MWBE, based locally in Winston-Salem will yield 50% of the projected work locally. Elite Consultant Solutions' involvement in the project only includes 20% local participation with the remaining portion of the work being performed outside of North Carolina. In accordance with N.C.G.S. §143-64.31, the City entered into contract negotiations with The Pignato Group, which included identifying the full scope of services to be provided and a proposed fee for this work. This project is being funded by 2018 general obligation bonds.

M/WBE comment: Notices were sent to 90 potential bidders listed on the City's vendor list, of which fifteen are minority-owned and six are woman-owned businesses. This project was advertised on the City's website and with several electronic plan rooms. The Pignato Group, received full credit in scoring for making a good faith effort to meet the City's established goals.

See Exhibit A for a complete list of businesses notified and for workforce demographics.

See Exhibit B for the combined scores of the evaluation panel for the proposal.