



In November 2018, the City of Winston–Salem solicited proposals from various professional engineering firms. A selection committee consisting of the Project Manager, Director of Transportation, Assistant Director of Transportation, Project Planner, and a Senior Civil Engineer evaluated the proposals based upon the following criteria:

- M/WBE Commitment
- Distance from Forsyth County
- Proposed Plan of Action
- Work Experience
- Understanding of Project
- Staff Availability

One proposal was submitted, from John Davenport Engineering, Inc., and accepted. John Davenport Engineering, Inc. submitted fees separately for each project. Staff negotiated the proposed fee of \$149,970.45 for the Burke Mill Road Corridor Study.

M/WBE comment: Notifications were sent to all local M/WBE and area HUB businesses on a weekly basis. The bid opportunity was advertised on the City and State of NC Purchasing websites. See Exhibit A and Exhibit B for a complete list of businesses notified of this bid as well as workforce demographics for the recommended vendor.