

City Council – Action Request Form

Date: January 11, 2021

To: Mayor, Mayor Pro Tempore, and Members of the City Council

From: Tasha Logan Ford, Assistant City Manager
 William L. Royston, Recreation and Parks Director
 Jerry Bates, Purchasing Director

Council Action Requested:
 Resolution Awarding Purchase Order for Mobile Stage

Strategic Focus Area: Service Excellence
Strategic Objective: Ensure Service Delivery Efficiency and Effectiveness
Strategic Plan Action Item: No
Key Work Item: No



Summary of Information:
 The Parks Maintenance Division of the Recreation and Parks Department oversee the rentals of two portable stages, one Showmobile and one Stageline SL 100. Over the years, the demand for rental of these portable stages has increased with City events, requests from outside vendors, and neighboring cities. Purchase of this mobile stage will allow for expanded rentals, resulting in additional revenue.

On June 7, 2018, Fairfax County, Virginia, in association with Omnia Partners (formerly U.S. Communities), a national cooperative purchasing group, awarded competitive bid contract #4400008468 per bid specification to Safeware, Inc. of Lanham, MD. Safeware, Inc. has offered a quotation #1777523 for a Stageline SL100 mobile stage that meets specifications required by the City in the amount of \$154,749.

N.C.G.S. 143-129(e)(3) authorizes “purchases made through a competitive bidding group purchasing program, which is a formally organized program that offers competitively obtained purchasing products and services at discount prices to two or more public agencies.”

It is recommended that a purchase order be awarded to Safeware, Inc. for the purchase of a Stageline SL100 mobile stage per quotation #1777523 that meets specifications required by the City in the amount of \$154,749.

The purchase will be financed through the North Carolina Municipal Leasing Corporation. Funding for the lease payments is available in the General Fund FY 2020-21 budget.

See Exhibit A for workforce demographics.

Committee Action:

Committee	Finance 1/11/2021	Action	Approval
For	Unanimous	Against	

Remarks: