

## City Council – Action Request Form

**Date:** August 15, 2023

**To:** Mayor, Mayor Pro Tempore, and Members of the City Council

**From:** Ben Rowe, Assistant City Manager  
Robert Prestwood, City Engineer

**Council Action Requested:**

Consideration of a Resolution Authorizing a Contract Change Order with Walter Robbs Callahan & Pierce Architects, P.A. for Additional Design Fees Associated with the Construction of Truist Stadium MLB Upgrades and Administrative Offices. (Northwest Ward)

**Strategic Focus Area:** Economic Vitality and Diversity

**Strategic Objective:** Promote Travel and Tourism

**Strategic Plan Action Item:** No

**Key Work Item:** Yes



**Summary of Information:**

In June and August of 2022, the City Council awarded a contract with Walter Robbs Callahan & Pierce Architects, P.A., in the amount of \$589,696, for professional architectural services for the design for Truist Stadium MLB upgrades, Winston-Salem Dash administrative offices, and outfield restrooms. While working with Frank L. Blum Construction and the Winston-Salem Dash on the construction documents, there have been several revisions to the scope of the project, which include modifications to the batting cage area, relocation of the lower-level concessions, and changes to the administrative offices. During the value engineering discussions, this project has been divided into three separate phases and bid dates. Phase 1 – MLB requirements; Phase 2 – concessions relocation; and Phase 3 – Winston-Salem Dash administrative offices and outfield restrooms. The change order includes \$207,866 for phases 1 and 2, along with \$174,250 for phase 3.

The cost for additional design service was submitted by the architect in a letter dated July 25, 2023. The proposed fees for the additional design work are in line with the fee percentage for their initial design. The total change order amount is for \$382,116, bringing the total contract value to \$971,812.

**Committee Action:**

<b>Committee</b>	<u>PW, FC 8/15/2023</u>	<b>Action</b>	<u>Approval</u>
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<b>For</b>	<u>Unanimous</u>	<b>Against</b>	<u></u>
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**Remarks:**

Funding for phase 1 and 2 has been previously appropriated by City Council. Funding to accommodate the change order for additional design work for the administrative offices and outfield restrooms (phase 3) will be included in the new lease agreement with the Winston-Salem Dash, LLC.