

## City Council – Action Request Form

**Date:** August 15, 2023

**To:** Mayor, Mayor Pro Tempore and Members of the City Council

**From:** Johnnie Taylor, Interim City Manager  
Nicholas Geis, Director of Fleet Services  
Darren Redfield, Purchasing Director

**Council Action Requested:**

Resolution Awarding Purchase Order for Two Enclosed Cab Mowing Tractors

**Strategic Focus Area:** Service Excellence

**Strategic Objective:** Ensure Service Delivery Efficiency and Effectiveness

**Strategic Plan Action Item:** No

**Key Work Item:** No



**Summary of Information:**

The Vegetation Management Division of the Property and Facilities Management Department has the need to purchase two new enclosed cab mowing tractors, which are intended as replacements for a 2001 New Holland with 7,382 total hours, acquired cost of \$36,324.99 and \$44,836.97 in accrued maintenance costs and a 1989 Ford with 2,412 total hours, acquired cost of \$11,679.52 and \$8,331.03 in accrued maintenance costs. This equipment is used for mowing and general maintenance and is essential to everyday operations.

Purchasing advertised a formal bid and one bid for the purchase of two enclosed cab tractors with flail mowing attachments, per bid specifications, was received on June 9, 2023, as follows:

	<u>City/State</u>	<u>Price Each</u>	<u>Price for Two</u>
James River Equipment, Inc.	Greensboro, NC	\$121,880.96	\$243,761.92

It is recommended that a purchase order be awarded to James River Equipment, Inc. for the purchase of two John Deere 5105M mowing tractors with flail attachments, per bid specifications, at a cost of \$121,880.96 each for a total cost of \$243,761.92.

The FY 2023-24 capital equipment budget includes sufficient funds for this purchase, which will be financed through the City's internal leasing program.

M/WBE comment: There are no known area minority or woman-owned companies that sell this equipment. See Exhibit A for a complete list of dealerships who received the bid invitation as well as workforce demographics.

**Committee Action:**

**Committee** FC 8/15/2023 **Action** Approval

**For** Unanimous **Against** \_\_\_\_\_

**Remarks:**