

Resolution #21-0662
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**RESOLUTION APPROVING A CONTRACT WITH SUMTOTAL SYSTEMS LLC FOR
MANAGED SERVICES AGREEMENT**

WHEREAS, SumTotal Systems LLC provided a proposal to the City for a Managed Services Agreement for on-going support and maintenance to the City's Human Resources Information System (HRIS); and

WHEREAS, maintenance of the Human Resources and Payroll components of the system is required to ensure the City remains in compliance with all regulatory and tax related requirements; and

WHEREAS, maintenance of the current system is becoming increasingly complex and time consuming as staff works to make the system meet the needs of the City and its employees; and

WHEREAS, SumTotal Systems LLC offers a Managed Services Agreement that is capable of performing regulatory maintenance, software upgrades, and security patches to the City's system; and

WHEREAS, the SumTotal Systems LLC Managed Services Agreement will provide the additional benefit of supporting the existing City-specific customizations within the system; and

WHEREAS, the contracted maintenance fees for the Managed Services Agreement will provide an annual cost savings to the City, reduce the City staff time associated with maintaining the system, and better meet the needs of the City's employees; and

WHEREAS, approval is requested to enter into a contract with SumTotal Systems LLC for the first year of a Managed Services Agreement at a cost of \$95,400, using funds allocated in the FY 21-22 Information Systems budget.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of Winston-Salem authorize the City Manager to enter into a Managed Services Agreement with SumTotal Systems LLC for \$95,400 to provide comprehensive maintenance and support of the City's HRIS system, as well as the renewal of this contract for two consecutive one-year terms at a cost of \$95,400 each year, subject to approved funding through the annual budget process.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to execute this contract on behalf of the City.