

## City Council – Action Request Form

**Date:** August 12, 2024

**To:** Mayor, Mayor Pro Tempore, and Members of the City Council

**From:** Ben Rowe, Assistant City Manager  
Thomas Kureczka, Chief Information Officer

**Council Action Requested:**

Resolution Awarding Annual Blanket Purchase Orders for Sole Source Information Systems and Technology Vendors

**Strategic Focus Area:** Service Excellence

**Strategic Objective:** Ensure Service Delivery Efficiency and Effectiveness

**Strategic Plan Action Item:** No

**Key Work Item:** No



**Summary of Information:**

The Information Systems Department is requesting approval to award purchase orders to vendors for parts, repairs, and maintenance services of equipment; application and software license agreements and subscriptions; and for professional support services which is sole-sourced and only available through the vendor, authorized partner, or manufacturer of the equipment or application. The complete list of vendors and annual contracts is listed in Exhibit A.

It is recommended that vendor contracts supplying the above referenced resources be approved within the period of August 1, 2024, through June 30, 2025, and be awarded to each vendor based on historical spend data as identified in Exhibit A.

The recommendations are based upon provisions of N.C.G.S. 143-129(e) which provides that the formal bid requirements “do not apply to purchases of apparatus, supplies, materials, or equipment when: (i) performance or price competition for a product are not available; (ii) a needed product is available from only one source of supply.”

Funding for all the contractual agreements is included in the FY 24-25 Information Systems operating budget.

M/WBE comment: There are no known minority or women owned businesses that are authorized distributors or manufacturers of this equipment.

**Committee Action:**

<b>Committee</b>	<u>Committee of the Whole</u>	<b>Action</b>	<u>Approval</u>
	8/12/2024		
<b>For</b>	<u>Unanimous</u>	<b>Against</b>	

**Remarks:**