

City Council – Action Request Form

Date: June 18, 2018

To: The City Manager

From: Gregory M. Turner, Assistant City Manager
Jerry Bates, Purchasing Director

Council Action Requested:

Adoption of Resolution Awarding Purchase Orders for Various Parts and Services.

Strategic Focus Area: Service Excellence

Strategic Objective: Ensure Service Delivery Efficiency and Effectiveness

Strategic Plan Action Item: No

Key Work Item: No



Summary of Information:

The Winston-Salem Fleet Department and Fire Department has regular requirements for parts, repairs, services, and maintenance of equipment used in City operations and is requesting the approval to award annual blanket purchase orders to vendors identified on Exhibit A following the resolution.

These vendors have proven to provide excellent service and the quick turn-a-round that is needed to keep equipment available for use; therefore, it is recommended that purchase orders for vendors supplying parts, repairs, and maintenance of equipment used in City operations from the period of July 1, 2018, through June 30, 2019, be awarded to each vendor based on historical spend data as identified on Exhibit A.

M/WBE comment: There are no known minority or women owned businesses that offer these parts, repairs, or maintenance services.

Committee Action:

Committee	<u>Finance 6/11/18</u>	Action	<u>Apporval</u>
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For	<u>Unanimous</u>	Against	<u></u>
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Remarks: