

City Council – Action Request Form

Date: August 15, 2023

To: Mayor, Mayor Pro Tempore and Members of the City Council

From: Johnnie Taylor, Interim City Manager
 Patrice Toney, Assistant City Manager
 Darren Redfield, Purchasing Director

Council Action Requested:
 Resolution Awarding Annual Blanket Purchase Orders for Miscellaneous Parts and Services – Additions or Corrections

Strategic Focus Area: Service Excellence
Strategic Objective: Ensure Service Delivery Efficiency and Effectiveness
Strategic Plan Action Item: No
Key Work Item: No



Summary of Information:

The Police, Fire, Fleet and Property and Facilities Management Departments have regular requirements for parts, repairs, services, and maintenance of equipment used in City operations and is requesting the approval to award annual blanket purchase orders to these vendors. On June 20, 2023, the City Council approved \$3.18M of possible total spend with the listed vendors.

However, several vendors used regularly by these departments did not make it on that list. Therefore, as identified on Exhibit A1, these vendors are in addition to, or are name/amount corrections to the list approved on June 20, 2023.

These vendors have proven to provide excellent service and the quick turn-a-round that is needed to keep equipment available for use; therefore, it is recommended that purchase orders for supplying parts, repairs, and maintenance of equipment used in City operations from the period of July 1, 2023, through June 30, 2024, be awarded to each vendor based on historical spend data as identified on Exhibit A1.

Committee Action:

Committee	FC 8/15/2023	Action	Approval
For	Unanimous	Against	
Remarks:			