

## City Council – Action Request Form

**Date:** February 10, 2020

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**To:** Mayor, Mayor Pro Tempore, and Members of the City Council

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**From:** Tasha Logan Ford, Assistant City Manager  
William L. Royston, Recreation and Parks Director  
Jerry Bates, Purchasing Director

**Council Action Requested:**  
Resolution Awarding Purchase Order for Mobile Stage

**Strategic Focus Area:** Service Excellence  
**Strategic Objective:** Ensure Service Delivery Efficiency and Effectiveness  
**Strategic Plan Action Item:** No  
**Key Work Item:** No



**Summary of Information:**

Recreation Parks Maintenance oversee the rentals of two portable stages, one Showmobile and one Stageline SL 100. Over the years, the demand for rental of these portable stages has increased with City events and also requests from outside vendors and neighboring cities. Purchase of this mobile stage will allow for expanded rentals, resulting in additional revenue.

Bids were received January 6, 2020, for the purchase of a mobile stage, per specifications and the following bids were received:

	<u>City/State</u>	<u>Price Each</u>
Century Industries, LLC	Sellersburg, IN	\$136,230
Stageline Mobile Stage, Inc.	Quebec, Canada	154,770

It is recommended that a purchase order be awarded to Century Industries, LLC, lowest responsive, responsible bidder for a model FR4524 mobile stage, per bid specification, in the amount of \$136,230. The purchase will be financed through the North Carolina Municipal Leasing Corporation and funding for the lease payments is available in the General Fund FY 2019-20 budget.

M/WBE COMMENT: Bid invitations were sent to five vendors and the bid was advertised on the City and State websites. See Exhibit A for a complete list of businesses notified and workforce demographics.

**Committee Action:**

<b>Committee</b>	<u>Finance 2/10/2020</u>	<b>Action</b>	<u>Approval</u>
<b>For</b>	<u>Unanimous</u>	<b>Against</b>	<u></u>

**Remarks:**