

RESOLUTION APPROVING A CONTRACT WITH AGILEPOINT, INC. FOR A NEW BUSINESS PROCESS MANAGEMENT SYSTEM

WHEREAS, replacing the City's current Business Process Management system is a FY18-19 Key Work Item; and

WHEREAS, the current system, implemented in 2004, only runs on a no-longer supported server operating system, with no vendor-provided updates available, resulting in security concerns and functionality restrictions; and

WHEREAS, since implementing the current system, City staff has written several business applications to facilitate the initiation, review, and approval workflow of internal business operations; and

WHEREAS, staff released a Request for Proposals (RFP) to identify vendors qualified to provide a new solution that meets the City's needs; and

WHEREAS, staff received 13 vendor responses and narrowed these down to four for a deeper proposal review, with two of these four vendors having offices in North Carolina and none in Forsyth County; and

WHEREAS, after completing the deeper review of these four vendor proposals, staff recommends AgilePoint, Inc. (AgilePoint) as the preferred vendor; and

WHEREAS, AgilePoint is a minority-owned business headquartered in Mountain View, CA, with no office in North Carolina but four offices spread across the east coast; and

WHEREAS, AgilePoint, the highest scoring vendor, has been in business for 14 years with over 1,500 customer installations; and

WHEREAS, the proposed contract with AgilePoint totals \$99,552 for project implementation and first-year licensing fees, with an on-going annual license cost of \$25,805, for a total five-year cost of \$202,772; and

WHEREAS, funding for all implementation costs and first-year licensing fees is available in the FY18-19 Information Systems capital budget; and

WHEREAS, staff recommends that the City enter into a contract with AgilePoint for the new Business Process Management system.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of Winston-Salem authorizes the City Manager to enter into an agreement with AgilePoint, Inc. for implementation of the new Business Process Management System and first-year licensing fees at a cost of \$99,552.

BE IT FUTHER RESOLVED that the City Manager is hereby authorized to execute the contract on behalf of the City.